



CITY OF
SAN LUIS
A R I Z O N A
WWW.SANLUISAZ.GOV

P.O. Box 1170 | 1090 E. Union Street San Luis, AZ 85349 | P: (928) 341-8520 F: (928) 341-8539

MEMORANDUM

TO: Honorable Mayor Nieves Riedel, Members of the San Luis City Council, Jenny Torres, Acting City Manager; Sonia Cornelio, City Clerk; and Olivia Jenkins, Administrative Services Manager

FROM: Melissa Lopez, Deputy City Clerk

DATE: December 12, 2025

SUBJECT: Monthly Reports for November 2025

The November 2025 monthly reports are attached. If you have any questions, please do not hesitate to contact the corresponding department.

Thank you.

**MONTHLY REPORTS
DEPARTMENT ROSTER**

MONTH OF: November 2025

DEPARTMENT	TURNED IN		MISSING
Administration-Communications Division	X		
Billing & Collections	X		
Development Services	X		
Economic Development	X		
Engineering	X		
Fire Department	X		
Human Resources Department	X		
Information Technology Department	X		
Parks and Recreation Department	X		
Police Department	X		
Public Works Department	X		
Risk Management	X		
San Luis Municipal Court	X		

TOTAL DEPARTMENTS : 13

TURNED IN: 13

MISSING: 0

SOCIAL MEDIA METRICS

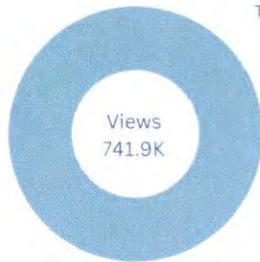


@SANLUISAZGOV
NOVEMBER 2025

facebook

Audience - total followers 23,792

31.6% of views are coming from San Luis, AZ residents



Organic
100%

Top Content Formats (measured by reach)

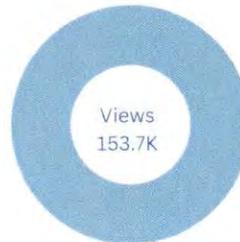
Photos	144,759
Multi Photo	499,270
Text	6,055
Links	4,095
Others	6,465
Stories	32,746
Reels	48,529

Total Published Content Breakdown
44 Photos - 18 Stories - 1 Text - 11 Reels

Instagram

Audience - total followers 4,924

38.9% of views are coming from San Luis, AZ residents



Organic
100%



It's the most wonderful time of the year! ...
Fri Nov 7, 4:22pm
11.4K views, 89 likes, 2 comments, 112 shares

Asado & Brew Festival Postponed ...
Fri Nov 21, 1:16pm
11.2K views, 69 likes, 1 comment, 55 shares

Top Posts by views

Total Published Content Breakdown
48 Feed Post - 51 Stories

YouTube

Views 1.7K

Watch Time 237 Hours

Total Subscriber Count 306

Published Content Breakdown
5 Live Streams - 2 Shorts - 1 Video

TikTok

Total Followers 1.2K

Total Likes 2.9K

	It's the final countdown! 🎉 Today is the LAST day to register...	Everyone	1,700	52	2
	Get ready for two festive events you won't want to miss: 🌲 Tree...	Everyone	2,499	78	1
	Getting into the holiday spirit! 🎄 Our Parks & Recreation team...	Everyone	6,707	501	23

Views 90K
Profiles Views 1.6K
Likes 2.9K

FOLLOW US AT @SANLUISAZGOV

LinkedIn

Impressions 3,00

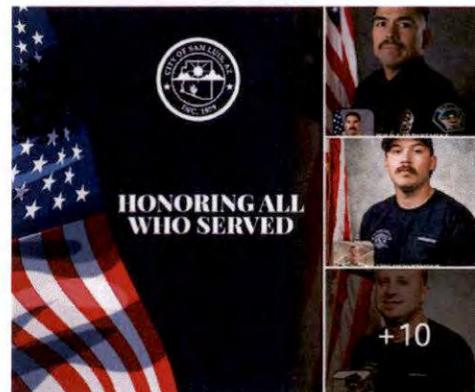
Total Followers 931

Page visits 158



City of San Luis
931 followers
3w

Yesterday, we joined communities across the nation in honoring the brave men and women who have served to protect our ...more



18

Highest Impressions - 532

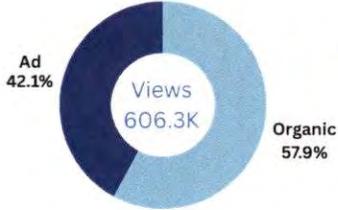
@SANLUIAZPARKS

NOVEMBER 2025



Audience - total followers 15,939
37.9% of views are coming from San Luis, AZ residents

Top Content Formats (measured by reach)



Photos	317,102
Multi Photo	110,361
Text	204
Links	25,694
Others	8,569
Stories	13,884
Reels	130,429

Total Published Content Breakdown

22 Stories - 158 Photos - 10 Reels - 3 Texts



Audience - total followers 1,928
43.3% of views are coming from San Luis, AZ residents

24 Feed Post - 25 Stories



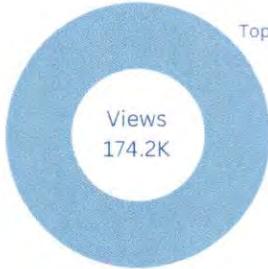
Top Posts by views

@SLPDAZ

NOVEMBER 2025

Audience - total followers 27,822
27.6% of views are coming from San Luis, AZ residents

Top Content Formats (measured by reach)



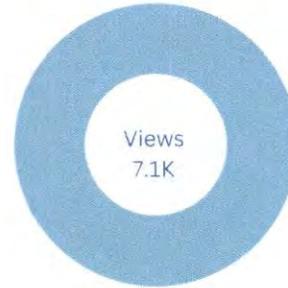
Photos	133,562
Multi photo	21,856
Text	679
Links	8,544
Others	412
Reels	3,672
Stories	5,445

Total Published Content Breakdown

7 Photos - 2 Stories - 14 Links - 1 Reels

Audience - total followers 1,936
25.1% of views are coming from San Luis, AZ residents

0 Feed Post - 0 Stories



Organic Reach 100%

@SLFDAZ

NOVEMBER 2025

Audience - total followers 3,218
40.7% of views are coming from San Luis, AZ residents

Top Content Formats (measured by reach)



Photos	3,728
Multi media	293
Multi photo	1,653
Links	1,728
Others	39
Reels	440

Total Published Content Breakdown

0 Stories - 2 Photos

Audience - total followers 1,025
33.4% of views are coming from San Luis, AZ residents

1 Feed Post - 0 Stories



Organic Reach 100%

SANLUISAZ.GOV METRICS

TOP 20 MOST VISITED PAGES

NOVEMBER 2025

<input type="checkbox"/>	Page title and screen class ▼	+	↓ Views	Active users
<input type="checkbox"/>	Total		302,852 100% of total	50,292 100% of total
<input type="checkbox"/>	1 BWC San Luis, AZ - Official Website		258,222 (85.26%)	38,725 (77%)
<input type="checkbox"/>	2 San Luis, AZ - Official Website Official Website		12,879 (4.25%)	4,638 (9.22%)
<input type="checkbox"/>	3 Search • San Luis, AZ • CivicEngage		2,763 (0.91%)	720 (1.43%)
<input type="checkbox"/>	4 News Flash • Postponed - Asado & Brew Festival 2025		2,726 (0.9%)	1,861 (3.7%)
<input type="checkbox"/>	5 Upcoming Elections Information San Luis, AZ - Official Website		1,738 (0.57%)	950 (1.89%)
<input type="checkbox"/>	6 Asado & Brew Festival - Founders Day Celebration San Luis, AZ - Official Website		1,411 (0.47%)	1,002 (1.99%)
<input type="checkbox"/>	7 Annual Cleanup Campaign / Limpieza Comunitaria Anual San Luis, AZ - Official Website		1,337 (0.44%)	796 (1.58%)
<input type="checkbox"/>	8 News Flash • San Luis, AZ • CivicEngage		1,175 (0.39%)	1,133 (2.25%)
<input type="checkbox"/>	9 Agendas & Minutes San Luis, AZ - Official Website		1,064 (0.35%)	446 (0.89%)
<input type="checkbox"/>	10 Custom404 • San Luis, AZ • CivicEngage		722 (0.24%)	625 (1.24%)
<input type="checkbox"/>	11 Utility Bill Payments San Luis, AZ - Official Website		606 (0.2%)	338 (0.67%)
<input type="checkbox"/>	12 News Flash • November 4 Special Election Preliminary Results		498 (0.16%)	352 (0.7%)
<input type="checkbox"/>	13 Apply San Luis, AZ - Official Website		487 (0.16%)	336 (0.67%)
<input type="checkbox"/>	14 Parks & Recreation San Luis, AZ - Official Website		429 (0.14%)	283 (0.56%)
<input type="checkbox"/>	15 Staff Directory • San Luis, AZ • CivicEngage		377 (0.12%)	168 (0.33%)
<input type="checkbox"/>	16 General Election Results - Final Update • San Luis, AZ		367 (0.12%)	242 (0.48%)
<input type="checkbox"/>	17 Alert Center • San Luis, AZ • CivicEngage		359 (0.12%)	230 (0.46%)
<input type="checkbox"/>	18 Municipal Court San Luis, AZ - Official Website		350 (0.12%)	209 (0.42%)
<input type="checkbox"/>	19 Request of Arguments: Proposition 434-City Council Compensation, Benefits, and/or Travel Allowances • San Luis, AZ		344 (0.11%)	234 (0.47%)
<input type="checkbox"/>	20 CAB San Luis, AZ - Sitio web oficial		331 (0.11%)	1,885 (3.75%)

City of San Luis
Finance Department
Billing & Collections Division
Water - Wastewater - Solid Waste - Business License



Operations Monthly Report
November 2025

Billing and Collections Monthly Report

Bills

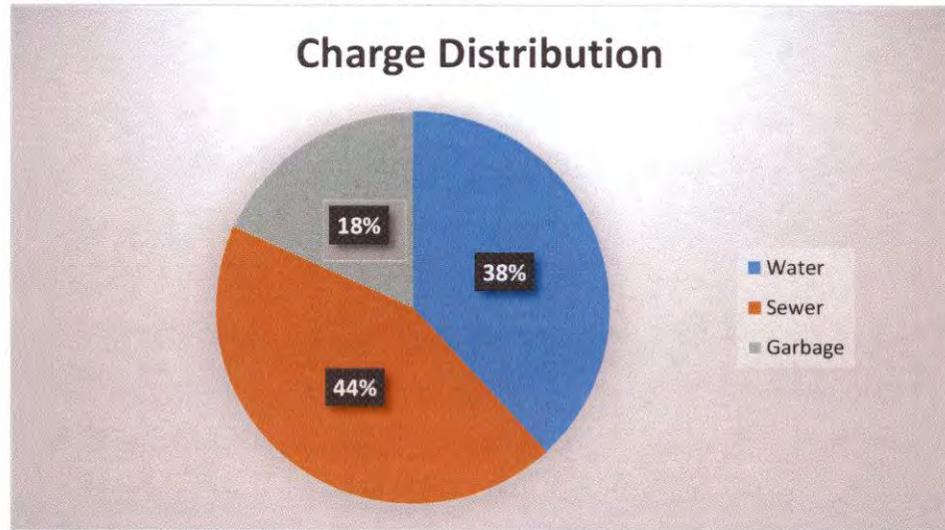
Date Bills Mailed 12/2/2025
 Number of Accounts Billed 9,431
 Current Charges \$ 1,247,122.85

Charge Distribution

Water \$ 475,269.16
 Sewer \$ 544,364.19
 Garbage \$ 227,489.50

Account Distribution

Residential 8929
 Commercial 298
 City 154
 School 30
 Government 20



Revenue Collected

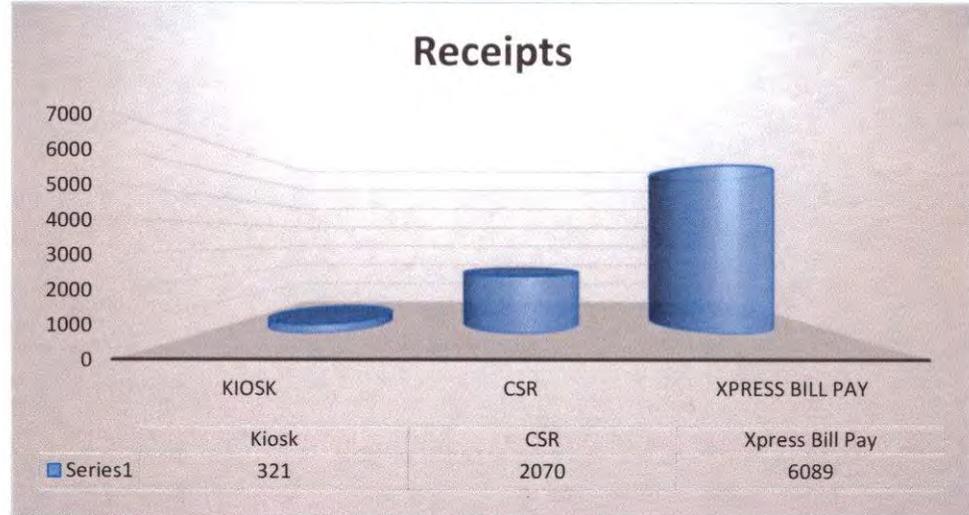
Utilities \$1,208,692.54
 Miscellaneous Revenues \$583,867.14
 EBT Claim Reimbursement \$256,295.28
 Development Services \$94,832.54
 City Utility Accts. \$74,810.84
 Public Works \$65,273.28
 Fire Department \$53,834.05
 Auction Revenues \$49,100.00
 Police Department \$4,711.50
 Senior Center Meals - WACOG \$2,205.00
 Parks & Recreation \$1,976.25
 Parking Meters \$300.65
Total \$2,395,899.07



Billing and Collections Monthly Report

Total Receipts

Customer Service Reps	
Cash	994
Checks	217
Debit/Credit	859
Total	2070
XpressBillPay	
E-Check	2611
Credit/Debit	3478
Total	6089
Kiosk	
Cash	110
Credit/Debit	211
Total	321



Meter Reader Technicians

Move-In Accounts	39		Delinquent Notices	1108
Garbage Related	124		Past Due Balance Reminders	288
Move-Out Accounts	22		Payment Arrangements	128
Water Related	227		Disconnections	88

Utility Assistance Program

Our funds for the utility assistance program has depleted its budget.

Water Conversion

Accounts Converted		690
Non-converted Accounts		171

Collections

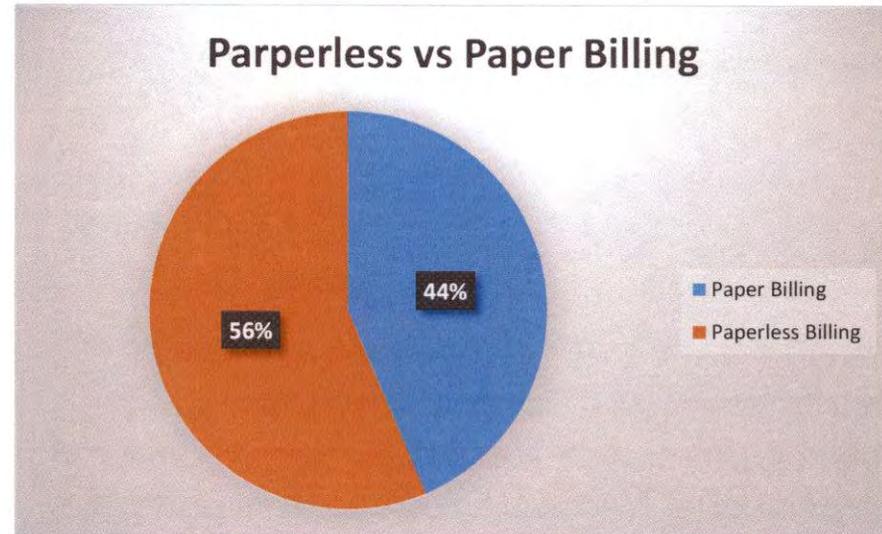
Accounts sent to collections		4		
Balance transferred to Collections	\$	629.68		
 Total Accounts on Collections		 223		
 Total Amount	 \$	 26,019.05		

Accounts paid		0		
Amount paid	\$	-		
 Total Accounts paid		 73		
 Amount Collected	 \$	 7,888.15		

Billing and Collections Monthly Report

Paperless Billing

Paper Billing	4114
Paperless Billing	5317
Accounts on Autopay	2237



BUSINESS LICENSE

Licenses Issued/Renewed	
General Contractor	4
IOP	6
Retail & Gen Bus	1
Special Event	14
Yard Sale	38
Total	63



CITY OF SAN LUIS



DEVELOPMENT SERVICES DEPARTMENT

.P&Z . BUILDING SAFETY . CODE ENFORCEMENT . GIS .

OPERATIONS MONTHLY REPORT

November 2025

Planning and Zoning Activity

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
P & Z Activities													
Zoning Applications - Residential	1												1
-Commercial/Industrial													0
CUP Applications -Residential													0
-Commercial/Industrial													0
Variance Applications -Residential													0
-Commercial/Industrial													0
Minor Variance Application -Residential													0
-Commercial/Industrial			1										1
General Plan -Minor Amendment	1												1
-Major Amendment													0
Subdivision Application -Preliminary Plat		1											1
-Final Plat Application		1											1
Lot Split / Lot Tie	1												1
Text Amendments													0
Pre-Development Meetings	2	1	2		3								8
Continuation of Public Hearings													0
Total	5	3	3	0	3	0	14						
P&Z Fees													
Zoning Applications - Residential	\$ 1,300.00												\$ 1,300.00
-Commercial/Industrial													\$ -
CUP Applications -Residential													\$ -
-Commercial/Industrial													\$ -
Variance Applications -Residential													\$ -
-Commercial/Industrial			\$ 800.00										\$ 800.00
Minor Variance Application -Residential													\$ -
-Commercial/Industrial													\$ -
General Plan -Minor Amendment	\$ 1,200.00												\$ 1,200.00
-Major Amendment													\$ -
Subdivision Application -Preliminary Plat		\$ 3,272.00											\$ 3,272.00
-Final Plat Application		\$ 2,572.00											\$ 2,572.00
Lot Split / Lot Tie	\$ 400.00												\$ 400.00
Text Amendments													\$ -
Continuation of Public Hearings													\$ -
Total Fees Paid (130-48000)	\$ 2,900.00	\$ 5,844.00	\$ 800.00	\$ -	\$ 9,544.00								

Building Safety Activity

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Permits Issued													
Residential - new	11	22	29	35	7								104
Multi-Family New													0
Residential - remodel	6	7	5	5	5								28
Residential - renovation		1											1
Residential - demolition	1												1
MH - Ground Set													0
MH - Pit Set (includes installation fee)													0
RV - Ground Set													0
Subtotal - Residential	18	30	34	40	12	0	134						
Estimated Value of Permits	\$ 3,021,853.00	\$ 6,025,603.72	\$ 7,873,136.00	\$ 8,620,769.00	\$ 1,948,602.00								\$ 27,489,963.72
Commercial - new	1	1	1	2	1								6
Commercial - remodel													0
Commercial - demolition													0
MH Commercial - Ground Set													0
MH commercial - Pit Set (includes installation fee)	0		0	0	0	0	0	0	0	0	0	0	0
Subtotal - Commercial	1	1	1	2	1	0	6						
Estimated Value of Permits	\$ 1,251,558.00	\$ 888,897.00	\$ 458,002.00	\$ 2,155,696.00	\$ 65,500.00								\$ 4,819,653.00
City Exempt	2			1									3
Electrical Permit	1	1		1									3
Fence													0
Fire Sprinkler System		1	1										2
Grading	1												1
HVAC Permit	1				1								2
Permits Renewed/Change Sub-contractor													0
Building			1	1									2
Plumbing Permit	1												1
Re-issue Cert. of Occupancy													0
Signs		1		2									3
Solar Permit	5	14	10	15	4								48
Swimming Pools	2		1	1									4
Tower Antenna Inst.		1											1
Foundation Special			1										1
Subtotal - Other	13	18	14	21	5	0	71						
Estimated Value of Permits	\$ 272,238.00	\$ 426,681.81	\$ 442,092.59	\$ 527,891.59	\$ 242,233.70								\$ 1,911,137.69
Total Permits Issued	32	49	49	63	18	0	211						
Total Estimated Value of Permits	\$ 4,545,649.00	\$ 7,341,182.53	\$ 8,773,230.59	\$ 11,304,356.59	\$ 2,256,335.70	\$ -	\$34,220,754.41						

Certificates of Occupancy

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Certificates of Occupancy													
Residential - new	23	12	7	4	21								67
Multi-Family - new													0
MH - Ground Set													0
MH - Pit Set													0
RV - Ground Set													0
Commercial-Change of Occ.													0
Commercial-New & Remodel	1	1											2
MH Commercial - Ground Set													0
MH commercial - Pit Set													0
Total Certificates of Occupancy	24	13	7	4	21								69
Certificates of Completion													
Residential	7	9	5	1	5								27
Multi-Family													0
MH - Ground Set													0
MH - Pit Set													0
RV - Ground Set													0
Commercial	1												1
MH Commercial - Ground Set													0
MH commercial - Pit Set													0
Total Certificates of Completion	8	9	5	1	5								28
	32	22	12	5	26	0	0	0	0	0	0	0	97

*All new construction (residential/commercial/industrial) receives a **Certificate of Occupancy** when the building has cleared all inspections and is ready to be occupied. Any remodels, renovations, additions, or other construction (residential/commercial/industrial) receives a **Certificate of Completion** when the building has cleared all inspections. and is ready to be occupied. This may also be referred to as a **Certificate of Zoning Compliance**.*

Bldg Safety Fees

Permit Fees	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Permit Fees													
Building Permit Fee	\$ 35,572.00	\$ 64,960.00	\$ 67,016.00	\$ 86,044.00	\$ 14,858.00								\$ 268,450.00
Plan Check Fee	\$ 13,857.30	\$ 7,166.90	\$ 13,137.30	\$ 13,003.90	\$ 3,192.90								\$ 50,358.30
Deposit for Res Plan Checks- Remodels only		\$ (100.00)		\$ 300.00	\$ (200.00)								\$ -
MH Permit Fee - Pit Set													\$ -
MH Permit Fee - Ground Set													\$ -
Electrical Permits	\$ 100.00	\$ 108.00		\$ 200.00									\$ 408.00
Plumbing Permits	\$ 100.00												\$ 100.00
HVAC Permits	\$ 245.00				\$ 260.00								\$ 505.00
Fire Sprinkler Permits		\$ 1,019.70	\$ 712.80										\$ 1,732.50
Solar Permits	\$ 1,150.00	\$ 2,650.00	\$ 1,550.00	\$ 3,050.00	\$ 1,000.00								\$ 9,400.00
Fire Dept. Permits													\$ -
Demolition Permits	\$ 50.00												\$ 50.00
Total Permit Fees(131-40135)	\$ 51,074.30	\$ 75,804.60	\$ 82,416.10	\$ 102,597.90	\$ 19,110.90	\$ -	\$ 331,003.80						
Utility Fees													
Water Connection Fee(100-43010)	\$ 7,750.00	\$ 12,400.00	\$ 13,300.00	\$ 17,150.00	\$ 2,700.00								\$ 53,300.00
WW Connection Fee(100-43115)	\$ 4,500.00	\$ 12,150.00	\$ 13,050.00	\$ 16,650.00	\$ 2,700.00								\$ 49,050.00
Total Utility Fees	\$ 12,250.00	\$ 24,550.00	\$ 26,350.00	\$ 33,800.00	\$ 5,400.00	\$ -	\$ 102,350.00						
Impact Fees													
Water Impact Fee (100-45025)	\$ 7,416.00	\$ 14,455.00	\$ 16,773.00	\$ 53,092.00	\$ 11,484.00								\$ 103,220.00
WW Impact Fee(100-45025)	\$ 13,068.00	\$ 25,235.00	\$ 27,773.00	\$ 44,962.00	\$ 7,614.00								\$ 118,652.00
Public Safety Impact Fee(100-45030)													\$ -
Parks Impact Fee(100-45005)	\$ 9,435.90	\$ 20,498.81	\$ 23,730.98	\$ 59,649.12	\$ 11,551.44								\$ 124,866.25
Streets Impact Fee(100-45035)	\$ 29,622.40	\$ 46,538.37	\$ 51,637.93	\$ 77,485.68	\$ 11,255.04								\$ 216,539.42
Fire Impact Fee (860-45015.019)	\$ 10,100.60	\$ 17,181.54	\$ 17,458.49	\$ 51,572.76	\$ 11,559.36								\$ 107,872.75
Police Impact Fee (860-45010.019)	\$ 9,177.40	\$ 12,201.79	\$ 14,397.41	\$ 46,612.04	\$ 11,360.60								\$ 93,749.24
Administration Imp. Fee(100-45000)	\$ 5,536.30	\$ 9,726.58	\$ 9,378.63	\$ 5,707.86	\$ -								\$ 30,349.37
Total Impact Fees	\$ 84,356.60	\$ 145,837.09	\$ 161,149.44	\$ 339,081.46	\$ 64,824.44	\$ -	\$ 795,249.03						
Miscellaneous Fees													
Replace Building Card			\$ 80.00	\$ 80.00									\$ 160.00
Change subcontractor		\$ 50.00	\$ 50.00		\$ 100.00								\$ 200.00
Re-inspections			\$ 100.00	\$ 200.00	\$ 250.00								\$ 550.00
Special Inspections													\$ -
Investigation Fee (Stop Work Order)	\$ 100.00	\$ 300.00			\$ 100.00								\$ 500.00
Building without permit	\$ 176.00	\$ 4,608.00			\$ 96.00								\$ 4,880.00
Plan Certification	\$ 1,415.70			\$ 3,545.10									\$ 4,960.80
Other-miscellaneous			\$ 290.40	\$ 369.60	\$ 80.00								\$ 740.00
Fee for use of outside consultants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Misc. Fees (131-48000)	\$ 1,691.70	\$ 4,958.00	\$ 520.40	\$ 4,194.70	\$ 626.00	\$ -	\$ 11,990.80						
TOTAL	\$ 149,372.60	\$ 251,149.69	\$ 270,435.94	\$ 479,674.06	\$ 89,961.34	\$ -	\$ 1,240,593.63						

**new impact fees effective 09/22/2025

Admin impact Fee has been discontinued in accordance with the newly proposed and approved impact fee schedule.

*admin impact fee canceled since 09/22/2025.

**Deposits for Res Plan Checks are included in the Plan Check Fee

Code Enforcement

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Cases Opened	20	33	17	33	34								
Investigations	1	6	5	1	3								
First Notice	16	27	12	20	24								
Second/Final notices	9	7	9	10	5								
Cases Closed due to compliance	13	26	22	39	18								
Citations Given	0	0	0	0	0								
Court Appearances	2	0	0	0	0								
Stop Work Orders	3	4	1	1	2								
Abatement Notice	0	0	0	0	0								

GIS

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26
FORMAL GIS REQUESTS	26	32	28	33	36							
ADDRESS VERIFICATION LETTERS	1	2	1	0	0							
GIS PROJECTS:	Finished Code Enforcement Survey for Possible Violations											



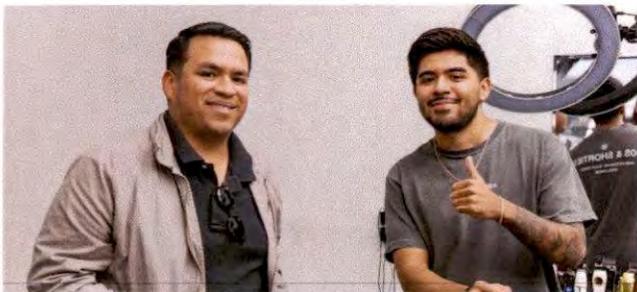
ECONOMIC DEVELOPMENT

CITY OF SAN LUIS, ARIZONA

NOVEMBER 2025 REPORT

1. NEW BUSINESS

- Economic Development Department celebrated ribbon cuttings for the following businesses:
 - A2 Barbershop



2. SMALL BUSINESS DEVELOPMENT

- Economic Development Department is currently recruiting for Fuerza Local Cohort 3.

FUERZA LOCAL ARIZONA
ACCELERADOR DE NEGOCIOS

¡APLICA HOY!
3 GENERACIÓN

APLICACIONES ABIERTAS PARA LA CIUDAD DE
SAN LUIS, ARIZONA.

REGÍSTRESE GRATIS EN:
WWW.FUERZALOCAL.ORG

MÁS INFORMACIÓN DEL PROGRAMA CON: ELAMAH RODRIGUEZ (602) 430-0860

Programa sin costo y en español!

NUEVA FECHA LIMITE:
30 DE NOV. DE 2025

3. GRANTS

- Finalizing CDBG Regional Account Funds for Merrill Avenue Street Improvements Phase II.

4. OTHER ACTIVITIES

- Director attended the League of Cities and Towns's Intergov Retreat in Phoenix.
- Director participated in ASU Local's ASU Local Principled Innovation Academy Presentations at Arizona Western College.
- Director attended the Binational Aerospace Summit.
- Department is working with the Yuma County Chamber of Commerce to host the San Luis Foodie and City Tour.

Proudly Sponsored by:
Yuma County
CHAMBER OF COMMERCE

Allo
REP

**SAVOR
SAN LUIS**

A FOODIE & CITY TOUR

Experience the Heart of San Luis, AZ

DECEMBER 5, 2025
1:00 PM-6:00 PM

CITY OF SAN LUIS ENGINEERING DEPARTMENT

MONTHLY REPORT

November 2025



City Projects

Engineering Department

- County 22nd Street and 4th Ave Intersection Improvements
 - DPE Construction working on pending punch list items on west side of 4th Ave.
- County 22nd Street and Sidewinder Road Traffic Signal
 - Traffic Signal is now operating. COSL working with curves and sidewalks.
- Miscellaneous Projects:
 - 10th Ave – Cesar Chavez Blvd to County 22nd St design project. Currently under design.
 - 6th Ave – Union St to County 22nd St. Currently under design.
 - Union St and 4th Ave Intersection project. Scope of work and fee proposal under review.
 - Avenue F – San Luis Ln to Cesar Chavez Blvd. Currently under design.

Subdivisions

- Los Mezquites Phase 4 and 5
 - Conditional acceptance letter was issued with punch list items pending.
- Bienestar 12 Phase 2
 - Currently working with CMU subdivision walls, cross gutters and roadways.

Engineering - Public Works Department

- Well Site 6 – Booster Station project.
 - Concept report under design.
- Water Storage Tanks Rehabilitation #3, #4 and #6.
 - Inspections were conducted. Pending report from KH.
- Well Site #3 Electrical and Civil Upgrade.
 - Electrical upgrade under design.
- High School Lift Station Generator.
 - Electrical Plans under design.

Encroachment Permits

Engineering Department issued 2 Encroachment Permits (EP) during September:

- **EP-2026-18:** San Luis, AZ – PD. Installation of Poles and Cameras, Flock Safety
- **EP-2026-19:** Cesar Chavez Blvd, Mesa St to 10th Ave. Underground work, Century Link/Lumen.
- **EP-2026-20:** Cesar Chavez Blvd and Hidalgo Ave to HWY 95. Aerial work, Century Link/Lumen
- **EP-2026-21:** 4855 E San Pedro St. Conduit Bore, Charter Communications

Other Tasks

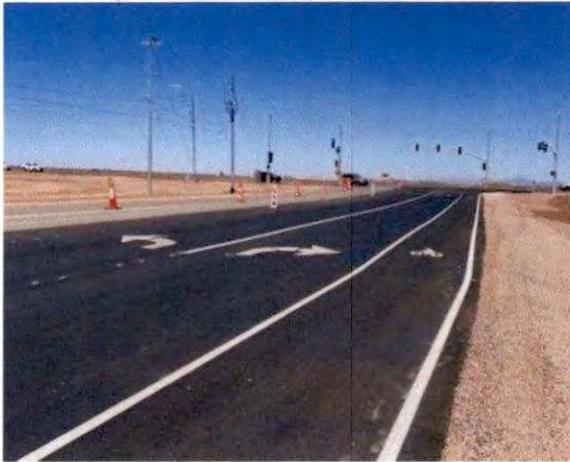
The Engineering Team has been actively engaged in a variety of tasks related to both City and private projects. Key activities include:

- **Review of Design Plans and Submittals:** The team has thoroughly reviewed miscellaneous design plans and submittals for both City infrastructure projects and private developments.
- **Public Works Meetings:** The team attended coordination meetings focused on water, sewer, and traffic signal improvements, contributing to the planning and design stages.
- **Support for Other City Departments:** The team has also provided ongoing support to other City Departments as needed, ensuring smooth interdepartmental collaboration and project progress.

These efforts reflect the team's commitment to ensuring the effective design, coordination, and implementation of projects that benefit the City and surrounding areas.

Pictures – City Projects

- County 22nd street & 4th Ave Intersection Improvements



DPE is working with punch list items to complete project.

- County 22nd street & Sidewinder Traffic Signal.



Traffic Signal is now operating at the intersection of Co 22nd St & Sidewinder.

Subdivisions.

- *Bienestar 12 Phase 2*



Ongoing construction of sidewalks, cross gutters and roadway throughout subdivision. Inspections of string line were conducted.



SAN LUIS FIRE DEPARTMENT

Monthly Report



NOVEMBER 2025



EMERGENCY RESPONSE 911

San Luis Fire Department is committed to protecting our citizens by promptly responding to service calls throughout the city. Most of these calls involve structure fires, medical crises, vehicle accidents, hazardous material incidents, and other life-threatening situations. We also respond to non-emergency incidents, aiding our community when needed.

NOVEMBER 2025

TOTAL FIRE INCIDENTS	11/2024	11/2025
Commercial Fires	0	0
Residential Fires	0	0
Vehicle Fires	0	0
False Alarm	6	6
Other Fires	6	6
Total Fire Incidents	12	12

EMS ENCOUNTERS	11/2024	11/2025
Refusals	37	29
Transport by SLFD	339	279
Transport by other	12	1
No patient contact	2	5
Total Transports	351	280
Total EMS Encounters	388	309

False Alarms	6	0
Fire Drills	0	0
Hazmat Incidents	3	0

Public Assistance	34	42
Community Paramedicine	4	11

MUTUAL AID & EMS TRANSPORTS

This service is crucial in ensuring effective public safety for the community. Through agreements with other fire agencies in Yuma County, departments can support one another during emergencies that exceed local resources, such as mass casualty incidents or large structural fires. SLFD frequently provides and receives mutual aid from the neighboring Somerton Cocopah Fire Department and Rural Metro Fire Department.

Mutual Aid Provided:	11/2024	11/2025
County	0	0
Somerton	1	3
Mexico	0	0
Transports:		
SLM1	1	44
SLM2	0	3
SLM3	14	22
SLM4	75	76
SLM5	112	34
SLM6	15	27
SLM7	122	73
Somerton	9	1
HELO	1	0
Rural Metro	1	0
Yuma	1	0
TOTAL	351	280

DEPARTMENT SERVICES & COMMUNITY OUTREACH

The San Luis Fire Department (SLFD) takes great pride in serving the residents of our community. Beyond providing emergency medical and fire response services, SLFD is committed to public safety and education through a variety of programs and outreach efforts.

NOVEMBER 2025

- **Residential Inspections: 50**
Station 1- 31 Station 2: 19
- **Community Paramedicine: 11**
- **AWC EMT Ride-Along Program: 30**
- Senior Center Blood Pressure Checks: 0
- Heartsaver Classes (CPR): 0
- Vaccine Clinics: 0
- **Training and Education:**

A Crew

- **11/23/2025 – Arizona Western College Live Burns – Conducted by Fire Academy.**
Location: San Luis Fire Department

B Crew

- **11/19/2025 – Career Day**
Location: San Luis High School
- **11/21/2025 – CTE Middle School Conference – Instructors: Captain J. Gonzalez and EMT B. Diaz**

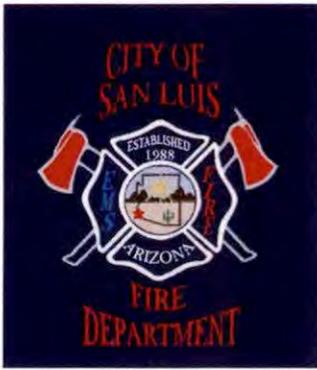
C Crew

- **11/06/2025 – Captain Interviews**
Location: San Luis Fire Conference Room
- **11/22/2025 – Arizona Western College Live Burns – Conducted by Fire Academy.**
Location: San Luis Fire Department

FIRE INSPECTOR

NOVEMBER 2025

- Commercial Inspections: **12**
- Meetings: **10**
- Fire Suppression Test: **2**

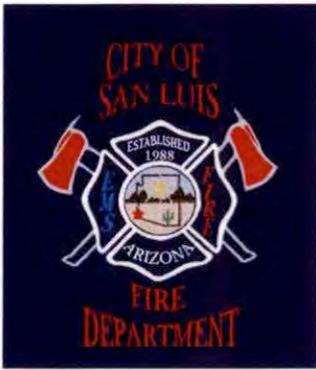


San Luis Fire Department Monthly Training Reports

November 2025

Station No. 1 A-Crew Captain E. Ramirez

Date	Subject	Time	Instructor	Total Hours
11/05/2025	Fire Hydrant Connection	0900-1200	E. Ramirez	3.0
11/07/2025	Fire Hydrant Connection	0900-1200	E. Ramirez	3.0
11/09/2025	Fire Hose Loads and Deployment Training	0900-1200	E. Ramirez	3.0
11/14/2025	Fire Engineer Training	1300-1600	E. Ramirez	3.0
11/16/2025	Fire Engineer Training	1300-1600	E. Ramirez	3.0
11/18/2025	Fire Hydrant Connection and Scenarios	0900-1200	E. Ramirez	3.0
11/23/2025	Fire Hose Loads and Deployment	0900-1200	E. Ramirez	3.0
11/25/2025	Fire Hose Loads and Deployment	0900-1200	E. Ramirez	3.0
11/27/2025	Fire Hydrant Connection, Ground ladders (Placement and Climbing)	0900-1200	E. Ramirez	3.0

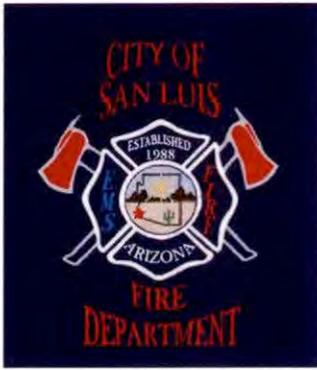


San Luis Fire Department Monthly Training Reports

November 2025

Station No. 2 A-Crew Captain J. Gonzalez

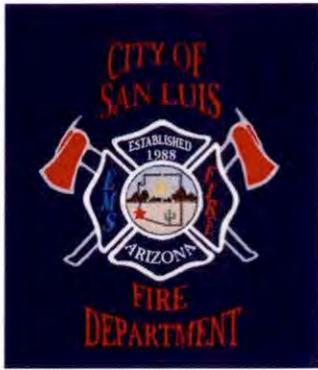
Date	Subject	Time	Instructor	Total Hours
11/05/2025	Mayday Fire Department Guidelines - Mayday Checklist	0900 - 1100	J. Gonzalez	2.0
11/07/2025	SCBA, Firefighting Hands-on Training for Proper Use, Maintenance, and Emergency Tactic	0930-1130	J. Gonzalez	2.0
11/09/2025	SCBA Component Review. Guage, Regulator, High/Low Pressure Hose	0900 - 1100	J. Gonzalez	2.0
11/14/2025	Personal Alert Safety System Review. Situation/Awareness of when to Activate Alarm	0900 - 1100	J. Gonzalez	2.0
11/16/2025	Survey New Apartment Complex (PR incident Plan)	0900-1100	I.Lopez	2.0
11/18/2025	Donning SCBA within a 1 Minute and Half.	0930 - 1130	J. Gonzalez/ - I. Lopez	2.0
11/23/2025	Inspecting and Donning PPE Go Drill.	0900-1100	J. Gonzalez	2.0
11/25/2025	Deploying Front Line and Hydrant Connection.	0900-1100	I. Lopez	2.0
11/27/2025	Aerial Operation Set for Fire Operation.	0900-1100	A. Burruel J. Gonzalez	2.0



San Luis Fire Department Monthly Training Reports

November 2025

Station No. 1		C-Crew		Captain C. Mora
Date	Subject	Time	Instructor	Total Hours
11/04/2025	Rapid Intervention Firefighter Survival Training. Ric Tools and Duties	0900-1200	C. Mora	3.0
11/13/2025	Rapid Intervention Firefighter Survival Training. Ric Tools and Duties.	0900-1200	C. Mora	3.0
11/15/2025	Rapid Intervention Firefighter Survival Training Review Mayday SOG.			
11/20/2025	Rapid Intervention Firefighter Survival Training.	0900-1200	C. Mora	3.0
11/22/2025	Rapid Intervention Firefighter Survival Training Classroom Training. Review of Radio Traffic SOG	0900-1100	C. Mora	2.0
11/24/2025	Rapid Intervention Firefighter Survival	1300-1600	C. Mora	2.0
11/27/2025	Rapid Intervention Firefighter Survival Training. Ric Tools and Duties.	1300-1600	C. Mora	3.0
11/29/2025	Rapid Intervention Firefighter Survival Training Review Mayday SOG.	1300-1600	C. Mora	3.0



San Luis Fire Department Monthly Training Reports

November 2025

Station No. 2		C-Crew		Captain R. Rodarte	
Date	Subject	Time	Instructor	Total Hours	
11/04/2025	Mayday Training, Search and Rescue. EMS: EMS Bags Review, Equipment Cleaning Procedures	0900- 1100	R. Rodarte	2.0	
11/06/2025	Mayday Training, Search and Rescue EMS: BVM, IV Set- Up, CPAP Skill.	0900- 1030	R. Rodarte	1.5	
11/11/2025	LUCAS Device Training.	0900- 1100	R. Rodarte	2.0	
10/10/2025	ACLS Class for Firefighters.	0900- 1100	R. Rodarte	2.0	
11/13/2025	Hose: 4/8s Deploy/Reload.	0930- 1130	R. Rodarte	2.0	
11/20/2025	Extrication Tools Familiarization.	0930- 1130	YouTube	2.0	
		1400- 1500	R. Rodarte	1.0	
11/24/2025	SLL2 Driving in Industrial Area.	0900- 1030	R. Rodarte	1.5	
10/28/2025	No training				



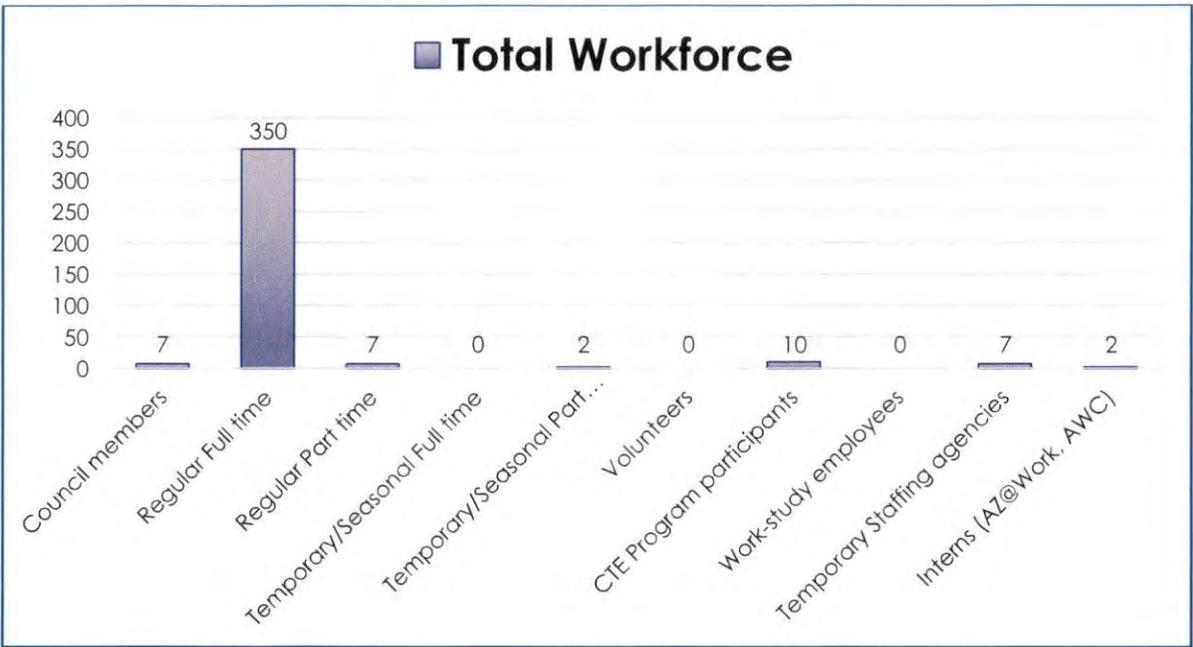
CITY OF SAN LUIS, AZ
**HUMAN RESOURCES
DEPARTMENT**
YOUR FUTURE BEGINS HERE.

MONTHLY OPERATIONS REPORT

NOVEMBER 2025

CITY OF SAN LUIS | 800 E Cesar Chavez Blvd. San Luis, AZ 85349 | www.sanluisaz.gov

TOTAL WORKFORCE	
Council members	7
Regular Full-time employees	350
Regular Part-time employees	7
Temporary/Seasonal Full-time	0
Temporary/Seasonal Part-time	2
Volunteers	0
CTE Program participants	10
Work-study employees	0
Temporary Staffing agencies	7
Interns (AZ@Work, AWC)	2
TOTAL	385



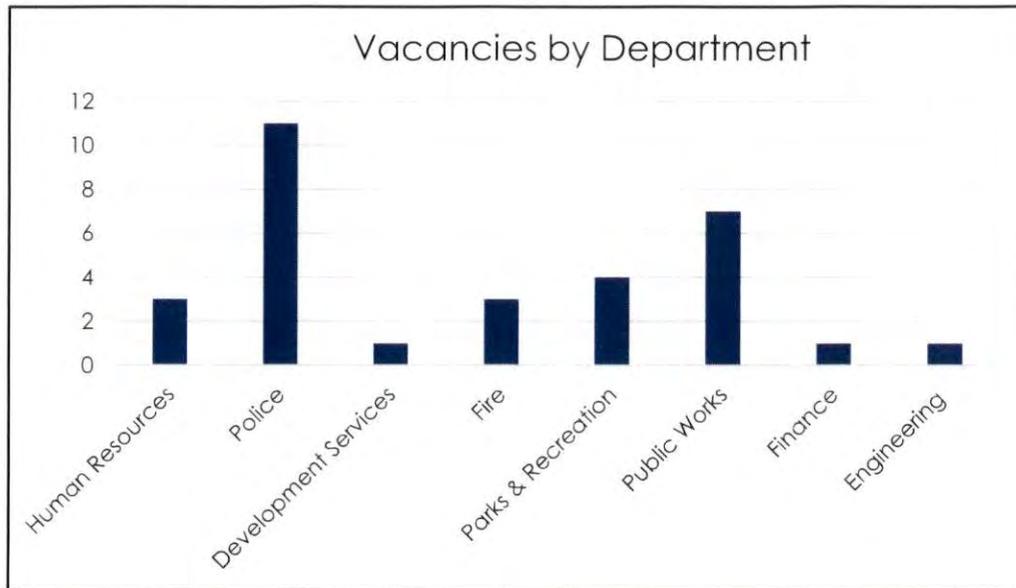
WORKFORCE TURNOVER			
New Hires		Terminations	
Employment Type	Quantity	Employment Type	Quantity
Regular (FT)	3	Resignations (FT- Regular)	3
Regular (PT)	0	Resignations (PT- Regular)	0
Temporary /Seasonal (PT)	0	Dismissals (FT- Regular)	0
Elected Officials	0	End of Appt. (Elected official)	0
Internships	0	End of season (PT)	0
Temp. staffing agency	0	Temp. staffing agency	0
Turnover Rate for November 2025: 0.85			
Turnover Rate for November 2024: 1.04			
Total Turnover Monthly Difference: -0.19			

TALENT ACQUISITION							
RECRUITMENT ACTIVITY							
Previous Job Postings	New Job Postings	Applicants	Interview Sets	Total # of Interviewees	Total Hires/ Rehires	Promotions/ Conversions	Requisitions Filled
15	5	202	7	23	3	8	4

Physical Agility Test Police	Written Exam Police	Dispatcher Typing Test	Written Exam Fire	Command Lab Fire
Passed – 11	Passed – 10	Passed – 9	Passed – N/A	Passed - N/A
Fail - 2	Fail - 1	Failed – 1	Fail - N/A	Fail – N/A

Vacancies by Department

Department	Job Title	# of vacancies
Fire	Firefighter	1
	Fire Engineer	2
Human Resources and Risk Management	Human Resources Coordinator	1
	Human Resource Analyst	1
	Administrative Assistant	1
Finance	Customer Service Representative	1
Engineering	Project Coordinator	1
Development Services	Assistant Director of Development Services	1
Parks & Recreation	Assistant Director	1
	Maintenance Specialist	1
	Recreation Specialist	1
	Driver PT	1
Police	Police Communication Officer	5
	Police Officer	6
Public Works	Heavy Equipment Operator (Water/ Wastewater)	1
	Code Compliance Specialist	1
	Wastewater Supervisor	1
	Wastewater System Operator	2
	Equipment Operator (Highway Users)	1
	Maintenance Specialist (Highway Users)	1
Total		31



BENEFITS ADMINISTRATION

INSURANCE	ADDITIONS Enrollments from November - 2025	TERMINATIONS Effective November - 2025	TOTAL ACTIVE EEs
Health Insurance	2	3	342
VSP – Vision	2	3	340
Dental	2	3	344
FMLA Leave			8
Short-term Disability claims			0
ASRS Refund Applications			1
ASRS Retirement Applications			0

- **Benefit Orientation:** One (1) conducted.
- **Public Safety Personnel Retirement System:** One (1) conducted.
- **Claims Advocacy:** Five (5) claims were researched and sent to the Third-Party Claims Administrator for correct submission.

WELLNESS PROGRAM

- **Gym Membership**
 - 80 active memberships / 3 EEs on the waiting list

SPECIAL PROGRAMS

RECOGNITION / ENGAGEMENT

- **Third Quarter ERAP Awards at Council Meeting**
 - HR Department won the Award of Excellence
 - Alan Guevara (SLPD) won the Achievement Award

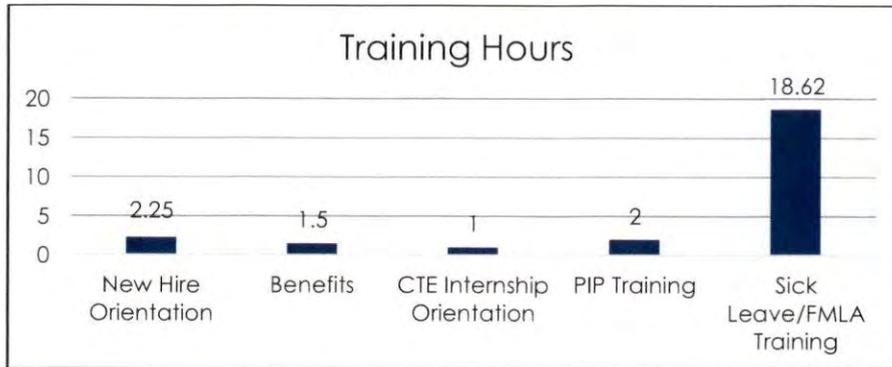


- **Thanksgiving Luncheon**
 - The Thanksgiving Luncheon was held in celebration and gratitude for our COSL family. Its purpose was to recognize hard work while fostering connection, appreciation, and a positive sense of community.



TRAINING AND DEVELOPMENT

Training Program	Facilitators	Trainees/Department	Date	Total Training Hours
New Hire Orientation	Pamela Tapia, HR Coordinator	3 (Municipal Court, Parks & Recreation, Police)	11/4/25	2.25
Benefits Orientation	Priscila Campa, HR Generalist	3 (Municipal Court, Parks & Recreation, Police)	11/4/25	1.5
Career Technical Education Internship Orientation	Pamela Tapia, HR Coordinator	2 (Municipal Court, Economic Development)	11/3/25 11/12/25	1
Performance Improvement Plan Training	Pamela Tapia, HR Coordinator	1 (Public Works Wastewater Division)	11/17/25	2
Sick Leave/FMLA Training	Mary Barajas, HR Manager	14 (Public Works Facilities Division)	11/14/25	18.62
TOTAL TRAINING HOURS:				23.37



- **COSL Orientation**



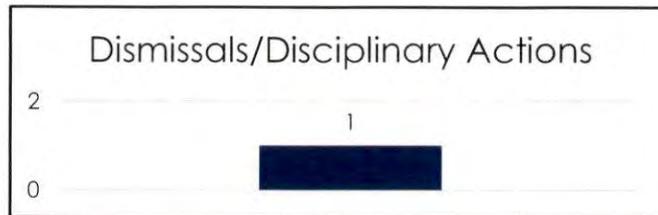
Professional Development Plan		
Department	Quantity	PDP Type
N/A	0	N/A
Scholarships		
N/A	0	N/A

COMPLIANCE/DATA ANALYTICS AND CLASS & COMP

- **Purchase Requisitions:** 5 processed
- **Conflict of Interest:** 3
- **Ongoing internal HR audits:** N/A
- **Ongoing maintenance of Public Safety Incentives:**
 - Two Field Training Officer Incentives
 - Four End of Temporary Assignment Incentives

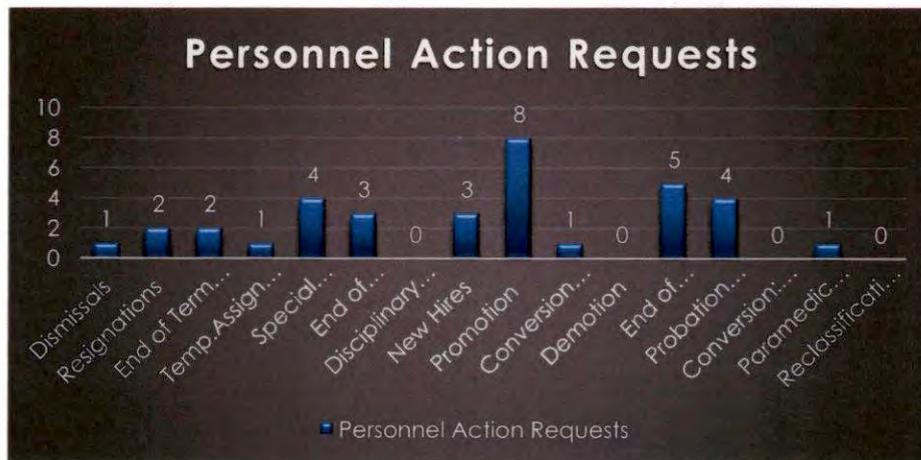
EMPLOYEE RELATIONS

- **Exit interviews:** 2
- **Disciplinary Actions Administered:**
 - 1 Admin Leave



Personnel Action Requests (PAR)	Quantity
Dismissals	1
Resignations	2
End of Term (Assignment)	2
Temporary Assignment FTO	1
Special Assignment	4
End of Special Assignment	3
Disciplinary Actions	0
New Hires	3

Promotion	8
Conversion OAP	1
Demotion	0
End of Probation	5
Probation Extension	4
Conversion: Fire Dept.	0
Paramedic Certification	1
Reclassifications	0
TOTAL:	35



PERFORMANCE MANAGEMENT

Type of Evaluation	Placed	Received	Due	Total
Annual	0	5	17	22
Probationary	11	9	3	23
Original	2		3	
Promotional	9			
Demotion				
Mid-Term				
End of Probation		5		
Apprentice				
Extension		4		
Disciplinary				
Total	11	14	20	45

MAJOR ACCOMPLISHMENTS

- Thanksgiving Luncheon was a fantastic event where approximately 200 employees came together to share a meal (turkey, pasta, mashed potatoes) and created memorable experience for all.

Information Technology

Monthly Report: November 2025

Overview:

Provided IT support to City of San Luis employees with technical issues with hardware, software, or network systems. At the same time, ensuring problems are resolved promptly to minimize disruption to the City of San Luis operations.

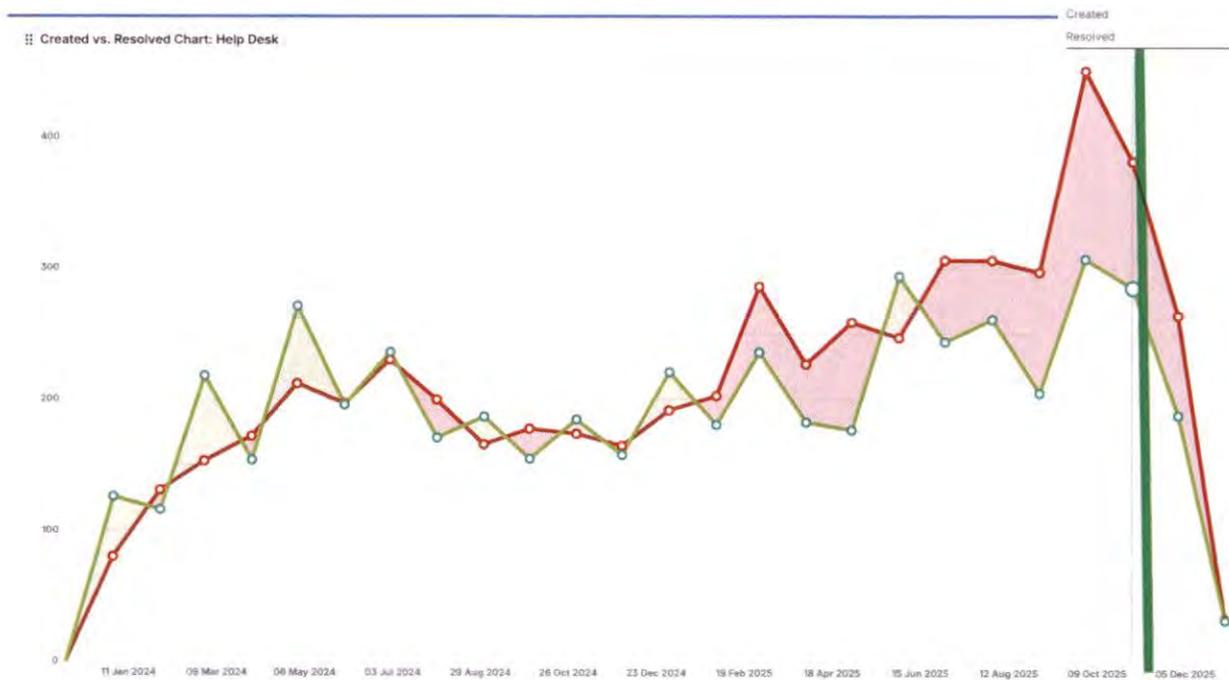
IT support and infrastructure operations ensure that technology systems are reliable, secure, and optimized to meet the organization's needs.

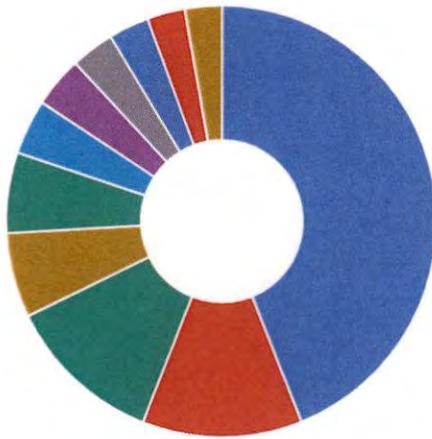
Project Status

- We are actively making progress and slowly segmenting departments to help users apply restrictions by department and job function in the future.

IT Service Management Statistics Nov 1 – Nov 30 highlighted in green compared to last 24 month

Requests Created Total: 381 | Request Resolved: 285

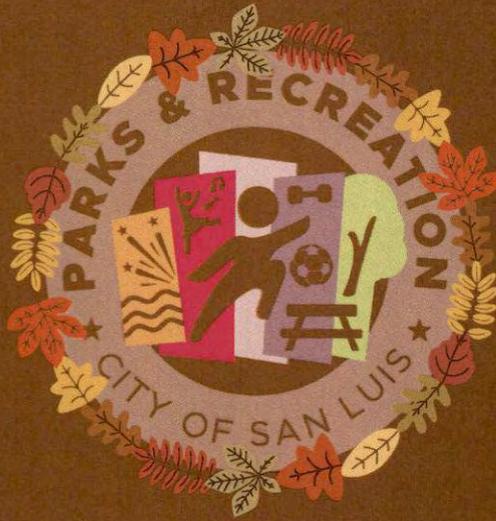




Department

Total Issues: **8686**

None	3815
Police Department	1044
Public Works	554
Human Resources	527
Parks & Recreation	358
Administration	331
Information Technology	282
Fire	264
Court	247
Finance	240
Other...	1024



NOVEMBER 2025
MONTHLY REPORT
Director: Angelica Roldan



PARKS GROUNDS

Maintenance

In the month of November, due to overseeding done in October, there wasn't any grass cutting because of the winter grass seed germinating. Playgrounds around the city were worked on due to a lot of them having graffiti and grass/weeds on the playground area. Also, irrigation repairs were made



Las Fuentes (1998 Kennedy Ln.) Graffiti was painted and grass/weeds removed.



Bienestar Estates #6 (475 N. Madrigal Dr.) Graffiti and grass/weeds were removed



PEPP (467 Cesar Chavez Blvd.) Graffiti and grass/weed removed



Rio Sereno (238 Genovive St.) Graffiti and grass/weeds were removed



Rancho Los Oros (1463 N. Los Portales) Graffiti and grass/weeds removed



Bienestar Estates #4 (987 Sinoff Ave.) Grass and weeds were removed



Bienestar Estates #3 (1535 San Luis Ln.) Grass and weeds were removed



Los Olivos (1544 Los Olivos) Graffiti and grass/weeds were removed.



Bienestar Estates 7B (1962 N. 9th Ave.) Grass and weeds were removed

PARKS GROUNDS



Bienestar Estates 7A (1429 N. 9th Ave.) Grass and weeds were removed



Bienestar Estates (980 B. St.) Graffiti and grass/weeds were removed.



Bienestar Estates (1037 Kennedy Ln.) Graffiti and grass/weeds were removed



Las Quintas (1653 Leonardo Ave.) Grass and weeds were removed



Orduño Park (965 N. Park Ave.) F2 irrigation valve had to be rewired, was not turning on



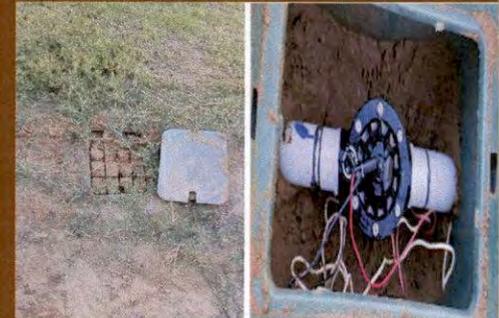
Orduño Park (965 N. Park Ave.) F2 broken sprinkler head was repaired



International Plaza Ph. 1 (Piceno Dr.) Repaired a broken multiple emitter.



Bienestar Estates 6 (475 N. Madrigal Dr.) Repaired broken multiple emitter



Bienestar Estates 8A (331 Figueroa Dr.) Repaired two (2) bad irrigation valves

PARKS GROUNDS



Orduño Park (965 N. Park Ave.) Repaired a lifted sidewalk slab due to tripping hazard



Las Quintas (1653 Leonardo Ave.) Repaired broken fence.



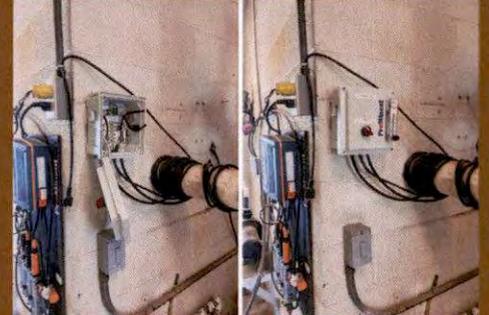
Bienestar Esates 6 (475 N. Madrigal Dr.) Repaired broken gate due vandalism.



Las Quintas Ph.2 (1569 Nydia Ave.) Filled washed out sand from against the wall



Bienestar Estates (475 N. Madrigal Dr.) Repaired a clogged urinal.



City Pool (981 N. Park Ave.) Replaced broken oxygen regulator



Senior Center (790 E. Cesar Chavez Blvd.) Helped out with the Food Bank distribution



Bienestar Estates #6 (475 N. Madrigal Dr.) Continued with the rock installation



Orduño Park (965 N. Park Ave.) Installed barricades for the Trunk or Treat event.



Christmas Banners were installed on Main St.



The Christmas Tree was installed on Main St. roundabout



PARKS GROUNDS



The Asado & Brew event got postponed, so staff had to tear down the set up that was placed early that morning.



CULTURAL CENTER



“Los De
Aqui, Ni Los
de Aya”:

The Bienestar
Comittee hosted a
play for the
community to enjoy.



GESD 32
Reunification
Drill:

The Gadsden School
District used
our multi -purpose room to
conduct their monthly
reunification drill.



Mexican
Consulate
OHTLI Award:

We collaborated with the
Mexican Consulate of Yuma to
host a series of photography and
to hos t a breakfast for community
member s so they can present
their Ohtli Award



Asado & Brew
2025 Vendor
Meeting:

We held a meeting with the
vendor s and contes tant s for the
Asado & Brew 2025 event to
review fire and food safety
guidelines, discuss setup times,
and address any questions they
had

Asado & Brew 2025 Cancellation

Unfortunately, due to unforeseen weather, the Asado & Brew event was canceled. With the assistance of Parks & Recreation Admin, we contacted all vendor's and contestant's to share the update and inform them that their vendor space and business license will still be valid for the new event date

RECREATION

Men's Slow Pitch League

The Recreation Division recently hosted a Men's Slow Pitch Softball tournament with 18 teams from the community and nearby areas. The strong turnout highlighted the growing interest in recreational sports among adults.

The event promoted healthy activity, community connection, and the value of organized sports. With strong performances, enthusiastic crowds, and smooth operations, the tournament was a great success — capped off by two exciting games decided in the final at-bat. Plans are already underway for an even bigger event next year.



Champion Division A
: Tremen2



Second Place
Tremen2 DK:



Girls Softball Clinic

The Girls Softball Clinic welcomed 16 young athletes for a fun, hands-on day of skill-building.

Led by Coach Erick Reyes, the clinic focused on fundamentals, teamwork, and confidence.

Participants received personalized instruction in hitting, fielding, base running, and game awareness. The Recreation Division was pleased with the turnout and plans to offer more youth sports programs that support the growth of softball in San Luis.



RECREATION

Youth Baseball Clinic

The Youth Baseball Clinic welcomed 14 athletes ages 9–12 for a fun and active day of learning and practice. Led by Coach Peter Urias, the clinic emphasized core baseball fundamentals, teamwork, and confidence-building.

This age group is where many kids begin to truly love the game, so the focus was on keeping it fun, engaging, and helping each player learn something they can carry forward.



T-Ball League

The Recreation Division celebrated a successful T-Ball League for young athletes ages 3–6. The beginner-friendly program introduced kids to hitting off a tee, base running, catching, and throwing in a fun, supportive environment.

City staff and volunteer coaches ensured each child had a positive experience focused on teamwork, confidence, and enjoying their first steps into organized sports.



Karate Class

Karate class. This martial art is held at the Joe Orduno Park gym on Tuesdays and Thursdays from 5:45 p.m. to 7:00 p.m. During this spring season kickoff, we have 26 children enrolled in this class, taught by Sensei Hector Castro.



RECREATION

Co-Ed Volleyball League

The league brings together six mixed-gender teams for a fun, social, and moderately competitive season. Open to all skill levels, it focuses on teamwork, sportsmanship, and enjoying the game.



MUNICIPAL POOL

Winter may seem like a “break” for your swimming pool, but proper care during the colder months is essential to protect your investment and ensure an easy, problem-free opening in the spring. Skipping winter maintenance can lead to costly repairs and major clean-up work once the weather warms up. Winter maintenance preserves your pool’s structure, equipment, water quality, and lifespan. With proper care during the off-season, you save time, money, and effort—ensuring your pool is ready for a smooth and enjoyable start when warm weather returns.



YOUTH CENTER

Youth Center has been very active the month of November.

- Approximately 90 kids showed up daily to our Youth Center.
- We had 12 new registrations for the month of November. Total SLYC members are 458.
 - o Boxing Class – 30+ members
 - o Boxing team – 20 members
 - o Board Games – 8 members
 - o Open Gym – 35+ members



Youth Center Fall Schedule- the Youth Center Fall courses are:

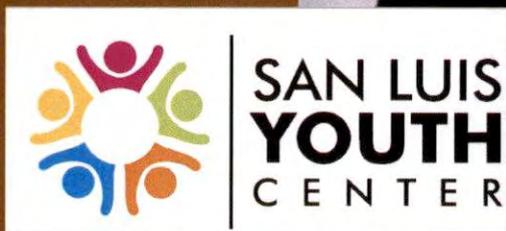
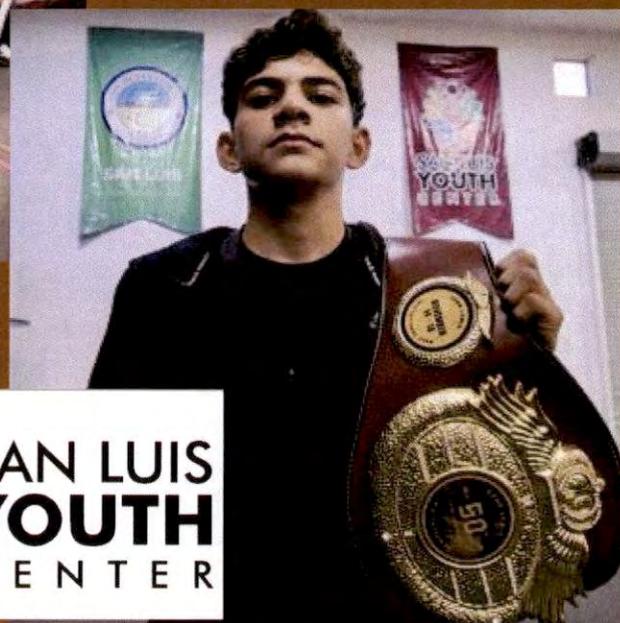
- o Open Gym
- o Boxing Class
- o Boxing Team
- o Game Room
- o Board Games
- o Youth Training Program
- o Movie Nights
- o Ping Pong
- o Lego Class

YOUTH CENTER

Youth Center Boxing Classes –

Our boxing class continues to be the most popular program at the Youth Center, drawing new students every day who are eager to learn and be part of the action.

This year, our boxing team made a powerful impression at the Gene Lewis Boxing Tournament in Phoenix—one of the premier events for young amateur fighters with professional ambitions. We're proud to share that Francisco Castro claimed the championship title in his weight class! Axel Rodríguez also debuted in this competition. Axel Rodríguez won a preliminary fight and advanced to the final in the 110-pound division, where he faced Phoenix's Luis Gabaldón, who won by decision in the three-round fight. Castro and Rodríguez, along with Jairo Carrada, will represent San Luis Boxing at an event in Brawley, California, on December 13—the club's final competition of the year.



SENIOR CENTER

Senior Center – November 2025 Summary

November was a busy and meaningful month at the Senior Center, filled with cultural activities, educational presentations, wellness programs, and community support.

The month began with an Altar de Muertos activity, where seniors honored loved ones and wore the Catrina headbands they made previously. The center also hosted Heaven of Yuma for an informational session about services they offer.

Wellness activities included yoga classes from Maximus Gym, as well as a visit from Risk Management to discuss safety guidelines. A representative from Washington Federal Bank provided a helpful presentation on fraud prevention and financial management. As always, monthly food box distribution took place on the second Wednesday.

To support World Diabetes Prevention Day, staff organized a Blue Day, encouraged healthy habits, and shared awareness materials. Seniors also enjoyed pumpkin and acorn painting, expressing creativity in a relaxing environment.

A heartfelt gratitude activity gave seniors a chance to reflect on what they were thankful for before the month's big event—the Fall Celebration.

Later in the month, Hospice of Yuma presented on coping with emotional loss, and NAU students shared community resources and raffles. Idalith Casas also gave a presentation on healthy holiday eating.

The month concluded with school-led donations of canes and food boxes, the Thanksgiving Lunch provided by the Salvation Army and the City of San Luis, and a celebration of all November birthdays.

SERVICES PROVIDED BY OUR DEPARTMENT

Breakfast: 7:00am-9:00am

Lunch: 11:00 - 12:00pm

Daily Transportation: Morning 7:00am Afternoon at 12:00pm

Assistance to seniors: With documentation, translations, filling out all sorts of applications. 6:00am-2:30pm

DAILY/WEEKLY or MONTHLY ACTIVITIES

Daily Bingo: 10:30am-11:00am

Daily Board Games: 6:00am-2:30pm

Daily Pool Game: 6:00am-2:30pm

Exercise Classes: 8:00am-9:00am

Arts & Crafts: 9:00am-10:00am

Gardening: 8:00am-9:00am

Movie Day: 9:00am-11:00am

(LIHEAP) The Home Energy Assistance Program: 6:00am-2:30pm

Total de Meals Served: 873

SENIOR CENTER

Total Attendance: 1221

Total people transported: 340

SPECIAL PROJECTS/MEETINGS/OR OTHER ACTIVITIES

November 03, 2025: Dia de Muertos 9:00am-10:00am

November 04, 2025: Heaven of Yuma 9:00am-10:00am

November 05, 2025: Yoga from Maximous Gym 9:00am-10:00am

November 12, 2025: Food Bank- Distributed food boxes to seniors

November 13, 2025: Washington Federal Bank from 9:00am-10:00am

November 14, 2025: Blue day Diabetes Awareness from 9:00am-10:00am

November 18, 2025: Pumpkin & Acorn Painting Activity 9:00am-10:00am

November 20, 2025: Grateful Activity from 9:00am-10:00am

November 21, 2025: Fall Celebration 9:00am-1:00pm

November 24, 2025: Lorenia Hospice Support Seminar for Emotional Loss from 9:00am-10:00am

November 24, 2025: NAU Transportation Service Presentation 10:00am-10:30am

November 25, 2025: Nutrition Class from 10:00am – 11:00am

November 26, 2025: Thanksgiving Lunch 11:00am – 12:00pm



Dia De Muertos 11/03/25



Heaven of Yuma 11/04/25



Yoga Maximus Gym
11/05/25



Senior Center Capacity Presentation
11/06/25

SENIOR CENTER



Washington Federal Bank
11/13/25



Blue Day Diabetes Awareness Day
11/14/25



Pumpkin & Acorn Painting
11/18/25



Grateful Activity
11/20/25



Fall Celebration
11/21/25



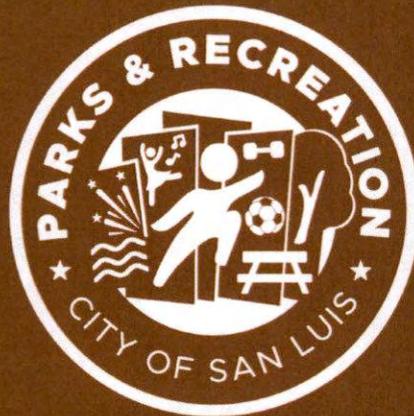
Nutrition Class
11/25/25



San Luis Middle School
11/25/25

PARKS & RECREATION HIGHLIGHTS

The Parks & Recreation Department received a generous \$5,000 donation from Campesinos Sin Frontera's Thrive Program.



Parks & Recreation Directors had begun working towards the Landscape Excellence Award, Holiday Edition. This will be an annual activity that will be held in December



SAN LUIS POLICE DEPARTMENT
MONTHLY REPORT
NOVEMBER 2025



COMMUNITY OUTREACH/ SPECIAL EVENTS:

- Members of the department, who participated and assisted during the City Auction, which was a successful turnout.



- Members of the department participated on a panel along with local and regional leaders to address, learn, and collaborate actionable solutions, strategies, and build partnership to end homelessness in our communities. The event was titled “Making it Happen - Collaborative Action to End Homelessness”.



- School Resource Officers and other SLPD members participated in the ongoing reunification drills being carryout by the GESD#32, which was the turn of Rio Colorado Elementary School.



- School Resource Officers and other SLPD members participated in the 4th Annual Anti-Bullying March carryout by the GESD#32.



USE OF FORCE INCIDENTS AND FINDINGS:

- One (1) pending review.

OPERATIONS/NOTABLE EVENTS:

- None

PERSONNEL ACHIEVEMENTS AND EMPLOYEE ACTIONS:

- The SLPD would like to congratulate Lt. Alan Guevara on being selected as the recipient of the third quarter ERAP Achievement Award. This recognition reflects his outstanding performance, dedication, and the positive impact that he continues to have within the department.



- The SLPD would like to congratulate Officer A. Acosta for graduating the Field Training Program. Congratulations Officer Acosta!



- On November 12th we celebrated the SLPD Records team! Their attention to detail, dedication, and behind-the-scenes work keeps our department running smoothly every single day.



VEHICLE PURSUITS AND FINDINGS:

- None

COMPLAINTS AND FINDINGS:

- None

AWARDS AND RECOGNITIONS:

- None

GRANTS MANAGEMENT:

- Reimbursement requests for OPSG have been submitted up to 10/31/2025.
- We will continue GOHS deployments for the week of Thanksgiving.

BUDGET SUMMARY:

- For FY26, SLPD has expended 34% of our annual budget.

RECRUITING/HIRES/RETENTION/DEPARTURES:

- Nine (9) Police Officer positions remain open, and the selection process remains active.
- Six (6) 9-1-1 Communication Officer positions remain open, and the selection process remains active.

MONTHLY INCIDENT/CRIME REPORT:

The incident/crime report is broken down into four (4) types of reports: 1 - Calls for Services - All calls reported by citizens and received at the Communications Center. 2 - Officer Initiated Calls - Contacts reported by officers while patrolling. 3 - Accidents - Accidents that occurred in city limits and cases taken by an officer. 4 - Actual Cases Taken by Officers - Reports taken by officers, crime/incident determined by an officer as reported by a citizen - from the calls of service received.

The Monthly Incident Calls for Service (CFS) count is listed below as reported by citizen(s) (Initiated as a CFS).

INCIDENT CALL TYPE	JUN	JUL	AUG	SEPT	OCT	NOV	TOTAL
711	98	132	76	75	89	78	904
911 Call	212	192	198	239	227	228	2,726
Abandoned Vehicle	77	111	112	70	100	64	775
Accident	44	35	64	61	60	72	699
Alarm Residential	6	4	11	8	9	3	70
Animal at Large	52	52	71	73	109	61	825
Animal Related	60	40	53	50	43	53	516
AOD-Assist Other Department	44	31	38	40	50	31	452
Arrest on Warrant	16	26	26	21	19	12	227
Assault		1	4	4	6	7	43
Attempt to Locate	8	19	18	8	14	5	119
Court Order Violation	6	4	1	3	4	3	46
Criminal Damage	12	8	11	14	6	6	119
Deceased Animal	6	12	8	12	15	12	111
Disabled Vehicle	20	16	36	22	21	28	243
Disturbance	27	37	32	29	38	42	387
Field Interview	125	210	131	93	73	89	1,337
Noise Disturbance	20	12	31	13	26	19	246
Other	27	39	34	62	42	34	427
Parking Violation	178	119	172	120	83	107	1,241
Private Tow	17	24	18	38	45	25	260
Public Assist PD	31	52	41	31	49	40	413
Traffic Incident	21	13	36	27	43	23	341
Traffic Stop	526	756	713	474	672	408	6,296
Welfare Check	21	18	31	38	21	21	302
10-40 Courtesy							2
Alarm Commercial	28	11	12	18	15	7	175
Animal Bite-Dog	3				3	1	10

Animal Bite-Other		1		4	1		7
Burglary	6		3	5	1	1	37
Child Molestation							3
City Code		1	2	2	6		14
Civil Matter	27	49	51	33	28	37	386
Civil Standby			1		2	2	10
Court Assist	10	11	7	1	6	4	65
Custodial Interference	1	4	4	2	5	2	38
Cybertips		1		2			11
Driving under the Influence	9	10	8	6	5	4	72
Drug Offense	9	2	7	10	8	7	101
Flag Down	28	35	48	48	49	39	442
Foot Patrol	13	2	6	6	6	16	84
Found Person		1	2	1	1	1	19
Found Property	7	5	1	4	4	3	43
Fraud	6	4	8	6	4	5	57
Harassment	12	5	6	9	13	9	117
Identity Theft	8	4	5	5	2	9	67
Incorrigible Juvenile	1		7	3	3	1	30
Indecent Exposure		1	2	3	1	1	17
Information Received	4	3	6	5	8	2	63
Littering	1	3	5	2	2	4	30
Located Missing Person	3	3	1		2	4	22
Loitering				1	1		5
Lost Property	11	11	7	3	6	8	73
Missing Person-Overdue	2	5	4	4	5	4	47
Notification	7	4	8	9	1	4	57
Open Door/Window	4	2	4	2	2	1	22
Prowler		1					3
Reckless Driver	27	26	32	35	35	38	372
Recovered Stolen Vehicle	1	3					7
Repair Order	15	31	24	22	15	8	168
Repossession	20	29	22	18	37	22	270
Runaway Juvenile		1			1	1	10
Sexual Offense		3	2	6	7	3	35
Shoplifting	5	13	12	17	24	12	111
Shots Fired	5	1	1	1		2	21
Stationary 28					2		7
Stolen Property		1	3	6	4		27
Stolen Vehicle	5	4	5	4	3	4	50
Suspicious Activity	17	15	17	9	15	12	148
Suspicious Subject	14	7	9	13	16	11	147
Suspicious Vehicle	11	7	6	6	6	3	62
Tagged Vehicle	2	5	2	1			14
TEST PD	5	9	10	1	2	1	42

Theft	7	6	8	9	14	10	124
Threats	7	4	11	7	13	6	85
Traffic Control	8	11	62	44	55	42	406
Trespass	8	1	4	6	1	4	49
Truancy							1
Walk In PD	7	6	14	19	24	10	135
911 Unknown				1			2
Animal Cruelty	2			1		1	13
Arson				1			3
Child Abuse		1	2	2	2	4	25
Citizen Complaint	3	8	6	2	1	4	35
Man Down	1	2	3	3	3	2	22
Overdose							2
Suicidal Subject		2	3		5	1	22
AOA-Assit Other Agency			1				2
Deceased Person		1	2	2	1	1	9
Fictitious Plate Traffic	2	3	1	2	1		12
Liquor Offense	2	2	2		2	1	14
Validation SLPD							1
Counterfeit Bill							2
Medication Disposal							1
Mental Case	4	3		4	2		20
Public Assist FD							1
Child Neglect	1	1	1				3
False Reporting	1				1		2
Open Container	1						1
SL CADtoCAD	1						1
Stalking		1					1
Weapons/Explosives Offense-Other					1		1
Admin Investigation						1	1
Grand Total	2036	2349	2446	2061	2347	1851	23,741

Cases Taken by Officers

Cases Taken are actual police reports that document and detail all the facts, circumstances, and timeline of events surrounding an incident. This section, Cases Taken, is a live document that will update all existing months within the report as officers complete their investigations/reports.

REPORT TYPE	JUNE	JUL	AU	SEPT	OCT	NOV	TOTAL
Disturbance		1	1	2		1	18
Abandoned Vehicle	6	8	10	6	3	8	70
Accident	10	6	23	24	20	13	209

Accident / Traffic Collision		2	4	1	1		33
Arrest on Warrant	10	22	15	11	16	6	159
Assault	1	3	2	1	5	4	28
Assist Other Department							2
Burglary			1				8
Child Molestation							3
Court Order Violation	3	2	1	4	2	2	23
Criminal Damage	7	5	4	5	2	2	56
Disorderly Conduct	1		2	5	2	2	24
Domestic Disturbance	2	5	7	4	5	2	55
Drug Offenses	7	2	6	6	4	2	70
DUI	16	8	8	8	7	3	79
Fraud	2		1		1		10
Information Report	8	10	8	9	5	4	67
Located Missing Person							2
Missing Person	2	2	1	1			10
Motor Veh Collision	5	1	1		3	2	33
Motor Veh Collision-Injury			1			1	6
Recovered/Stolen Vehicle		2					5
Sexual Offense							4
Shoplifting	5	11	10	15	21	9	96
Taking Identity of Another				1			8
Theft	5	1	6	9	7	5	81
Theft of Vehicle	4	2	2	2	1	2	30
Traffic Offense	1	2	1		3	2	27
Trespass	1		1	2			12
Criminal Traffic Offenses	15	11	6	6	11	3	84
Liquor Offenses	3	3	2		2	1	19
Littering	1			1			4
Overdose							1
Property-Lost							2
Arson				1	1		3
Assault-Aggravated	3	1	2				8
Burglary-Residence	7	1	1		1		18
Court Order Process							2
Criminal Nuisance						1	2
Custodial Interference							2
Minor in Possession of Tobacco						1	6
Ordinance Violation		1	1		2		9
Parking Violation	1		1	4	1		14
Animal Related			1			1	4
AOA		1	1	1			6
Bite Case	1				1		4
Burglary-Business				1		1	9
Child Abuse				1			8

Compliance Check							1
Cybertips		1		2			7
False Reporting				1	1		3
Found Person							1
Furnish Tobacco to Minor							1
Indecent Exposure			1				3
Miscoduct w/Weapons					1		5
Motor Veh Collision-Injury H/R					2		4
Motor Veh Collision-Non Injury	4	1	3	2	2		26
Motor Veh Collision-PP H/R	2		1				5
Suicide-Attempt							1
Threatening or Intimidating	1				3		5
Traffic Citation	3			3	2	1	15
Traffic Incident			1	1			5
Burglary-Vehicle				4	2		8
Civil Matter							1
Counterfeit Bill							2
Dog at Large	2				2		8
DV-Assault			2		1	1	5
Endangerment							1
Motor Veh Collision-Private Prop							2
Property-Found	2	1		1	3		12
Sexual Assault			1	1	2	1	7
Sexual Exploitation Children							2
DV-Disorderly Conduct		3		2	1	1	10
Motor Veh Collision-No Inj-DUI	1					1	4
Extortion	1						1
Possess Burglary Tools	1						1
Felony Flight		1		1			2
Reckless Driving		2	1				3
Death-Unknown			2	1			3
DV-Criminal Driving			1				1
Motor Veh Collision-Injury-DUI							1
Drug Free Zone Offense			1				1
Juvenile-Incorrigible						1	1
Forgery				1			1
Found Drugs						1	1
Grand Total	144	122	145	151	150	84	1593

Officer Initiated Calls – Out of the Incident Reports (calls), the types below are calls initiated by the Officer, not by public request.

CALL TYPE	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	TOTAL
Field Interview	175	125	125	210	131	93	73	89	1337
Traffic Stop	601	607	526	756	713	474	672	408	6296

Grand Total	776	732	651	966	844	567	745	497	7633
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Tickets - Breakout Type

TYPE OF TICKET	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	TOTAL
Civil Traffic	217	111	207	231	133	200	79	1878
Criminal Citation	24	20	21	22	27	29	23	237
Parking	64	78	40	40	19	22	37	481
Written Warning	158	193	292	251	204	265	142	2144
Animal Control/Warning	4	2	4	1	4	12	1	58
Citation	1			2				6
City Code	3	6	8	6	3	10	1	52
Criminal Traffic	17	18	15	9	14	15	8	128
Repair Order	16	26	48	36	28	22	17	243
Grand Total	504	454	635	598	432	575	308	5227

Accidents

ACCIDENT TYPE	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	TOTAL
Accident - Injuries	2				1				11
Hit and Run - Injuries	1	1			1	1	1		5
Hit and Run - No Injuries	9	5	7	2	4	2	5		49
Hit and Run - PP - No Injuries	1	1	2	1	2				14
Pedestrian - Injuries			1		2	1			6
Private Property - No Injuries			1				1		2
Rear-end Collision	1			1					2
Vehicle - Fatality						1			1
Vehicle - Injuries	9	2	1		4	4		1	27
Vehicle - No Injuries	37	29	19	9	24	20	24	8	266
Grand Total	60	38	31	13	38	29	31	9	383

ACCIDENTS	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	TOTAL
Fatal Traffic Crashes	0	0	0	0	0	1	0	0	1
Alcohol-related Crashes	2	4	4	0	0	1	2	0	15
Speed-related Crashes	1	0	0	0	1	0	0	0	2
Grand Total	3	4	4	0	1	2	2	0	18

Top 10 Accident Intersections for 2024	# of Accidents (YTD)
N 10TH AVE @ E CESAR CHAVEZ BLVD	16
N MAIN ST @ E CESAR CHAVEZ BLVD	14
E URTUZUASTEGUI ST @ N MAIN ST	9
N 6TH AVE @ E CESAR CHAVEZ BLVD	8
N WILLIAM BROOKS AVE @ E B ST	8

E COUNTY 22ND ST @ N MAIN ST	6
E CESAR CHAVEZ BLVD @ N 8TH AVE	6
N 4TH AVE @ E CESAR CHAVEZ BLVD	5
N 4TH AVE @ E COUNTY 22ND ST	4
N 6TH AVE @ E URTUZUASTEGUI ST	4

PUBLIC SAFETY ANSWER POINT (PSAP) CALL SUMMARY:

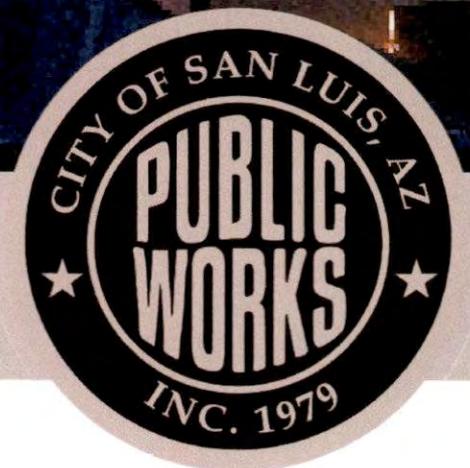
Call count of calls taken by our communication center.

TYPE	TOTAL
911 Calls	849
Admin Calls	2,418
Walk-Ins	67
PD Calls	2,347
FD Calls	424

PUBLIC WORKS DEPARTMENT

November 2025

MONTHLY REPORT



PUBLIC WORKS ADMIN

Water Division

- **Well Site 7 (formerly WS5) Operations Building Expansion – FY26 Project**
 - Architectural Design is complete.
 - Pre-Engineered Metal Building (PEMB) has been ordered from Bunger Steel. Building estimated delivery time is 20 weeks.
 - Bid process for construction to begin in December.
- **Well Site 5 (formerly WS6) Updates – Maintenance Work:**
 - Staff is working on replacement of the chlorination system to liquid chlorine. Work is being done in-house.
 - Staff is scheduled to replace three filter vessels within the following couple of months. Work requires system to be offline therefore must be coordinated.
- **ADWR Assured Water Supply Designation Update– FY26 Project:**
 - Contract has been awarded to CORE Engineering, estimated completion is June 2026.
- **Well Site 6 (formerly WS7) Booster Pumps and Electrical Updates– FY26 Project:**
 - Design contract for a conceptual design report (30% Design) has been awarded to Kimley-Horn. A draft CDR was submitted for review on 11/7/25, comments have been issued, and Kimley-Horn is updating the CDR.
- **Well Sites 3, 4 & 6 Storage Tanks Rehabilitation– FY26 Project:**
 - Kimley-Horn conducted structural, civil and coating inspections on all three sites. Kimley-Horn is working on the inspection reports to be submitted to the City of San Luis.

Wastewater Division

- **West Wastewater Treatment Plan Expansion – FY26/28 Project:**
 - Design and Pre-Construction Services- 100% completion.
 - PCL Construction submitted its early procurement GMP proposal as well as their 90% cost model. Staff and CEI (Consultant) reviewed submissions. Staff is working on a City Council agenda item to provide council with a project update.
 - City is working with WIFA to secure a Federal funding source (loan). This was presented and approved by the City Council on November 12th, 2025.
- **Sewer Manhole Repairs and Replacements– On-going Project:**
 - Working on contract with AIMS Companies to rehabilitate at minimum five manholes on San Luis Plaza Dr.
- **Lift Station 3A Perimeter Fencing– FY26 Project:**
 - Three quotes have been received. Staff awarded work to the lowest responsible bidder, Felix Fencing and work will commence in December 2025.
- **High School Lift Station Backup Power Addition– FY26 Project:**
 - JOL Electric engineer has been hired to conduct site evaluation and product electrical design.



PUBLIC WORKS ADMIN

Highway Users Division

- **Storm Response:**
 - Highway Users requested and received authorization from the Yuma County Flood Control District to turn on the pump at the Hidalgo Ave basin.
 - Gates were opened at the following Merrill Ave basins: Juarez, 3 Hombres, and Rio Sonora.
 - **Urtuzuastegui and William Brooks, North side ADA Ramps and Improvements:**
 - Concrete and asphalt work completed.
 - Traffic Signal is pending install.
 - **Co. 22nd & 4th Ave Intersection Improvements:**
 - There are a few pending items (Concrete work, fencing, beautification). ETA for completion 1/30/25.
 - **Co. 22nd & Sidewinder Rd. Traffic Signal Installation:**
 - Traffic signal has been turned on.
 - Staff is completing concrete work at the intersection.
-
- **B St. & Main St. Traffic Signal and Roadway Improvements:**
 - Council has approved purchase of materials and construction contract on 11/19/2025.
 - Construction to begin in March of 2026, once materials arrive.
 - **Annual Pavement Preservation Completed.**
 - **FY 26 Pavement Preservation Locations:**
 - Los Jardines de la Plaza 1
 - Los Jardines de la Plaza 2
 - Los Jardines de la Plaza 3
 - Los Jardines de la Plaza 4
 - Bienestar Estates No. 7B
 - Bienestar Estates No. 7C
 - **4th Ave Beautification (West right of way, between Arena St. and Ocotillo St.)**
 - Gravel will be added to the right of way along with paint of the perimeter wall.
 - Quotes acquired, work will begin 12/29/25.



WATER DIVISION

Promptly attended service calls regarding water main closures and openings due to repairs of broken lines or water leaks at the following locations:

- 1589 Main St.
- 1639 C St.
- 735 6th Dr.
- 1250 8th Ave.
- 205 Adobe St.
- 1609 B St.
- 1165 McCain St..
- 874 Cesar Chavez Blvd.

For water treatment, we maintained daily distribution samples and monitoring to ensure quality of our water.

To meet ADEQ requirements, water samples for free chlorine were collected to ensure compliance with regulations.



MISCELLANEOUS PROJECTS

- Flushed fire hydrant pipe lines (from main to FH only). Inspected Orgullo Del Sol/ Walmart/ Las Brisas Subdivision.
- Cesar Chavez Blvd Project: New 6 in. water service install. Performed 12 x 6 tapping.
- Arturo Limon started Treatment Training.



Well Site #3:

- Assisted Kimley-Horn with storage tank, hydro tank, piping and backwash tank inspection.
- Continued install of new sodium chlorination system.
- Lowered ground level from sidewalk to chlorination system and added ABC gravel.
- Poured concrete slab next to chlorination room.

Well Site #4:

- Assisted Kimley-Horn with storage tank, hydro tank, piping and backwash tank inspections.

Well Site #5:

- Replaced damaged dry-wall inside chlorination room.
- Painted interior wall of chlorination room.
- Tested and replaced batteries for emergency generator.

Well Site #6:

- Troubleshooted level indicator for 2 million water storage tank.
- Troubleshooted and replaced damaged power cable for water mixer located inside 2M storage tank.
- Assisted Shuck Drilling - Well 11 monitor/pump testing.

Well Site #7:

- Assisted G&T Locksmith: replaced all doorknobs to use only one key.
- Assisted D&H Electric perform new emergency generator test.
- Troubleshooted well shutdown fault.

**Cut asphalt/concrete/
installed monuments**

**Our Water Division received a
total of 75 AZ Blue Stake Tickets**

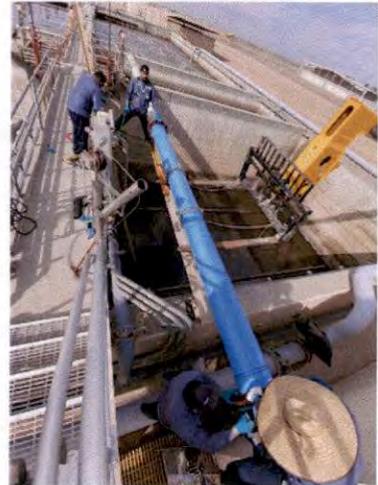
WASTEWATER DIVISION

MISCELLANEOUS PROJECTS

- **West WWTP:**
 - The aeration valve for basin #4 was replaced.
 - Removed the existing mixer and installed a new unit for basin 1A.
- **East WWTP:**
 - Replaced influent pipes for basin #1 and #2.
- **Collection:**
 - Manhole cover and frame replaced at Mendez St. and 10th Ave.
- **Wastewater Collection:**
 - Cesar Chavez Blvd. and Hidalgo Ave.
 - Escondido St.
 - 10th Ave.
 - Post Office- case iron pipe.
 - Los Jardines final sewer pipe.

The Wastewater Division assisted with CCTV Inspections, cleaned laterals, and managed odor control.

- 18496 College St.
 - 3808 E Santa Ana Pl.
 - 503 N Main St.
- **CCTV Inspections:**
 - 875 E "E" St.
 - 10th Ave.
 - Bienestar 12 storm drain



Our Wastewater Division received a total of **69** AZ Blue Stake Tickets.

To meet ADEQ requirements, water samples from both treatment plants were sent for testing.

Routine maintenance & inspections were conducted at our two treatment plants and 12 lift stations.



- A high-level alarm was reported at the Rio Seco Lift Station and the issue was promptly resolved.
- Mixers 1A and 1B experienced an electrical issue, which was identified and resolved.
- Damage was identified on the vector truck water pump.
- The check valve at the Gadsden station was replaced to restore proper system operation.
- Oil change performed on pump #1 at the Alamos Lift Station.

FACILITIES DIVISION

The Facilities Division is performing routine building repairs as needed.

City of San Luis 2025 Public Auction



- \$12,950 in furniture and miscellaneous items.
- \$36,150 in vehicles and equipment.

Total: \$49,100

Development Services printer room shelving



- Room 126 and printer/workroom received new cabinets and shelves.
- Martin's Custom Cabinets did the work.
- A total of \$5,200 was spent on this project.

Gym Flooring

- Washed carpet.
- Strip and wax at gym flooring.



BUILDING MAINTENANCE

- Pest control services on a monthly basis.
- Light bulbs and ballasts we replaced.
- Use of sweeper to clean city building parking lots.
- daily cleaning and disinfecting offices.

ELECTRICAL DIVISION



WATER

Well Site #3

- Continued working on chlorine project- pulled wire from control panel to electrical components. Connected wires, tap a 1" in. hole to MTU effluent pipe, and added AB mix for driveway.

Well Site #5

- Assisted with remodel at the chlorine room project- reroute electrical installation, pulled wire, and ran electrical conduits.

Well Site #6

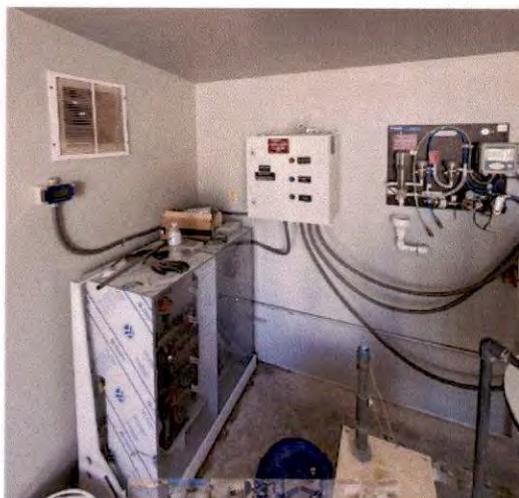
- Troubleshooted storage tank mixer motor.
- Continued troubleshooting mixer, contacted technical support.
- Troubleshooted generator, removed and replaced batteries.
- Removed and replaced motor mixer S.O cord cable.

Well Site #7

- Met with D&H Electric and MGC Co.
- Did a power shutdown to test back generator and well system.

PARKS

- Assisted Jose Santiago troubleshoot light poles- electrical panel at the Eligio Ramirez Park.



HIGHWAY USERS

Maintenance/Repairs/Daily Tasks

- Removed excessive sand from various areas throughout city.
- Cleaned catch basins and storm drains. Cleaned streets after the rain.
- Covered potholes, trimmed trees, litter pick on ROW
- Sidewalk R/R in various cities.
- Striping on city streets, stop bars on Co. 22nd and Sidewinder Rd.

Street Maintenance:

- Leveled and graded street shoulder at Union St.
- Removed excessive dirt/trash from street shoulders at:
 - 4th, 5th and 6th Ave.
 - Cesar Chavez Blvd.
 - Urtuzuastegui St.
 - William Brooks Ave.
 - Daily Maintenance on Main St.

Service Orders:

- Handled on a daily bases.
- Assisted animal control with **2** dead animals

Miscellaneous Projects:

- San Luis Clean Up Project: Maintenance to PW Yard.
- Removed excessive dirt/trash from street and shoulders.
- Cleaned sidewalks/removed excess weeds/trim trees.

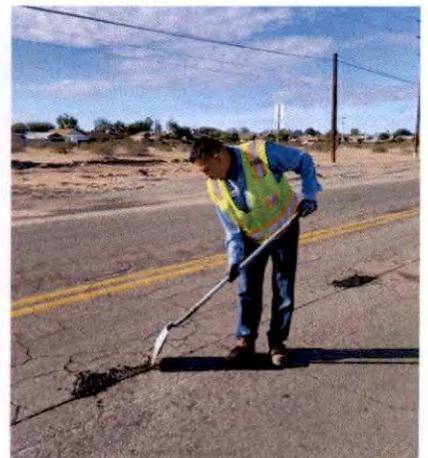
Sidewalk R/R



Asphalt



Potholes

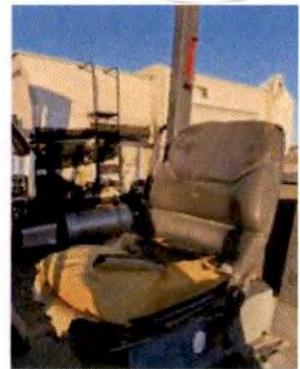


FLEET SERVICES

Fleet Services attended a total of **26** service calls.

97 vehicles were serviced for the month of September.

4 vehicles are waiting on parts.



SOLID WASTE



Service orders are handled on a daily bases.

Our SW Crew collected a total of **907.65** tons of residential and commercial solid waste for month of September.

All Solid Waste trucks are serviced and washed on Wednesdays.



Solid Waste Routes

- Monday and Thursday
- Tuesday and Friday

Community Cleanup areas 6-8 were completed in November.

2025 COMMUNITY CLEANUP

LIMPIEZA COMUNITARIA



Our SW Crew collected a total of **185.35** tons of residential solid waste for month of November during the Community Cleanup.



Area 6 11/3 - 11/7	
Tonnage Report	69.19 Tons



Area 7 11/10 - 11/14	
Tonnage Report:	47.1 Tons



Area 8 11/17 - 11/26	
Tonnage Report	



Sweeper Route - November 2025

Week of
11/17-11/21

Ave. F to 20th Ave. (south of San Francisco St.)						
Emmanuel Ave.	Christian Ave.	19th Ave.	20th Ave.	San Francisco St.	Los Olivos Dr.	San Pedro St.
Monreal Ln.	Udall Ln.					

Garcia Ln. to 10th Ave. (South of Cesar Chavez Blvd.)						
Garcia Ln.	Babbitt Ln.	'C' St.	Bienestar Ln.	'D' St.	Kennedy Ln.	9th Ave.
Fuentes Dr.	Ruby Ln.	Deena Dr.	Carrie Dr.	10th Ave.		

6th Ave. - 8th Ave. (South of 'B' St.)						
Washington Ln.	San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.
San Pablo St.	6th Pl.	7th Ave.	San Juan Ln.	Ppep Dr.	8th Ave.	

Garcia Ln. - 10th Ave. (North of U St.)						
Garcia Ln.	Monreal Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.
Sanchez Dr.	Fuentes Dr.	8th Ave.	San Juan Ln.	Ppep Dr.	9th Ave.	

Santa Cecilia #3 & #4 (20th Ave - 21st Ave)						
Monreal Ln.	San Pedro Ln.	Los Olivos Dr.	San Francisco St.	Aracely St.	Ortega St.	Hoyos St.
Nadine St.	Jett St.	Agave Ave.	Saguaro St.	20th Ave.	21st Ave.	

Week of
11/24-11/28

Ave F. (West of Ave. F)						
R. Dodge Ave.	Dancil St.	Gutierrez Ave.	Hernandez St.	J. Harper Cr.	Escamilla Cr.	F. Sandoval Cr.
B. Holcom Pl.	Los Olivos Dr.	Harris Ave.	Emalie St.	Rolish St.	Blanca St.	C. Torres Cr

Plaza I, II, Rio Seco & Escondido						
Beach St.	Escondido St.	Arden Ave.	Bentu Ave.	Cadena Ave.	Dimas Ave.	Piceno Dr.
Gulu Dr.	Lakin Dr.	Manzanita Dr.	Estrella Dr.	Dominguez Dr.	Sierra Vista Dr.	La Madera Dr.
Santa Fe Dr.	Rio Seco St.	Arena St.	Sol Ave.	Las Brisas Blvd.	Marea St.	Rio Seco St.
Ocotillo St.	Coyote Ave.					

6th Ave. to Ppep Dr.						
Kennedy Ln.	'D' St.	Bienestar Ln.	'C' St.	Babbitt Ln.	'B' St.	6th Dr.
7th Ave.	Ppep Dr.	6th Ave.				

Ave F. (West of Ave. F)						
I. Solorio Cr.	R. Grijalva Cr.	A. Aguirre Cr.	E. Lopez Cr.	J. Napolitano Blvd.	F. Padilla Ave.	Udall Ln.
Monreal Ln.	San Pedro St.					

Los Mezquites						
San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.	Ortega St.
22nd Dr.	23rd Ave.	23rd TRL	24th Ave.			

Week of
11/3-11/7

Sidewinder Rd. to 10th Ave. (South of Co. 22nd St.)

Quintero Ave.	Torres St.	Ajaime St.	Sauceda St.	T.Luna St.	De La Vara Ave.	9th Ave.
Silva St.	Nydia Ave.	Krystal St.	Nickey St.	Torres St.	Rangel Ave.	Cristina St.
Georgina St.	Leandro Ave.	Dolores Ave.	Rangel Ave.	Montes Ave.	Zamora Ave.	Mendez St.
Beas St.	McGrady Ave.	Sandez Ave.	Cabello Ave.	Villareal Ave.	Stephens St.	Black St.
Ruiz Ave.	Lopez St.					

Rancho Los Oros & Los Portales

Ramona St.	Patricia St.	Genevive St.	Virginia St.	Nancy St.	Los Valles St.	Los Cerros St.
Las Praderas St.	El Chamizal St.	Los Montes St.	Los Portales Ave.	Los Corrales Ave.	San Felipe St.	Rio Sonora St.
Independence St.	Adobe St.	Aquila St.	Villa St.	Zapata St.	L.T. Hombres St.	Merrill Ave.

4th Ave. to 6th Ave.

Kennedy Ln.	'D' St.	Bienestar Ln.	'C' St.	Babbitt Ln.	'B' St.	6th Ave.
4th Ave.	4th Dr.					

Mesa St. to 4th Ave.

Mesa St.	Archibald St.	W. Brooks Ave.	2nd Ave.	4th Ave.	4th Pl.	Washington Ln.
San Luis Ln.	Urtuzuastegui St.	'B' St.	'C' St.	'E' St.	'F' St.	

Bienestar #11 & #12 - Belleza Del Desierto #1 & #2

Emmanuel Ave.	E. Salazar Pl.	San Gerardo Ln.	Santa Sophia St.	Santa Anna Pl.	Santa Rosalina Ln.	San Antonio St.
San Diego St.	San Gabriel St.	Santa Palmira St.	Plumeria Ave.	San Marcos St.	Agave Ave.	Saguaro Ave.

Week of
11/10-11/14

4th Ave. to 8th Ave. (North of CC Blvd.)

4th Ave.	4th Dr.	Ed Pastor Ave.	McCain Ave.	Deconcini Ave.	Sinoff Ave.	5th Ave.
5th Dr.	California St.	Liberty St.	America St.	Guerrero Ave.	6th Ave.	Union St.

Los Portales / Los Jardines

Juarez St.	Merrill Ave.	Cuahtémoc St.	F St.	E St.	D St.	Clavel Dr.
Mirasol Ave.	Gladiola Dr.	Rosa Ave.	Los Jardines Ave.	Teresitas Ave.	Orquidea Ave.	West Canal Dr.
C St.						

Los Alamos

Los Alamos St.	Aguirre St.	Galindo St.	Urbe St.	Bermudez St.	Peralta St.	Edais St.
Marquez Ave.	David Riedel Blvd.	Spencer Ave.	Barrios Ave.	Heredia Ave.	Hurtado Ave.	Vega Ave.
Garcia Blvd.	Gonzalez Ave.					

Santa Cecilia #1 & #2 and Bienestar #10

Aracely St.	Ortega St.	Hoyos St.	Nadine St.	Jeft St.	Jaxon St.	Co. 24th St.
19th Ave.	Jenkins Ave.	Ave. F	Emanuel Ave.	Aramely Ave.	Santa Palmira St.	San Marcos St.
San Diego St.	San Gabriel St.	San Fernando St.	Christian Ave.			

Los Olivos Dr. 8th Ave. - 10th Ave

San Pedro St.	Los Olivos Dr.	San Francisco St.	Julian St.	E. Rolish St.	Garcia Ln.	Gonzalez Dr.
Bernal Dr.	9th Ave.	Terrazas Dr.	Montana Dr.	Figuerola Dr.		

Week of
11/17-11/21

Ave. F to 20th Ave. (south of San Francisco St.)

Emmanuel Ave.	Christian Ave.	19th Ave.	20th Ave.	San Francisco St.	Los Olivos Dr.	San Pedro St.
Monreal Ln.	Udall Ln.					

Garcia Ln. to 10th Ave. (South of Cesar Chavez Blvd.)

Garcia Ln.	Babbitt Ln.	'C' St.	Bienestar Ln.	'D' St.	Kennedy Ln.	9th Ave.
Fuentes Dr.	Ruby Ln.	Deena Dr.	Carrie Dr	10th Ave.		

6th Ave. - 8th Ave. (South of 'B' St.)

Washington Ln.	San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.
San Pablo St.	6th Pl.	7th Ave.	San Juan Ln.	Ppep Dr.	8th Ave.	

Garcia Ln. - 10th Ave. (North of U St.)

Garcia Ln.	Monreal Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.
Sanchez Dr.	Fuentes Dr.	8th Ave.	San Juan Ln.	Ppep Dr.	9th Ave.	

Santa Cecilia #3 & #4 (20th Ave - 21st Ave)

Monreal Ln.	San Pedro Ln.	Los Olivos Dr.	San Francisco St.	Aracely St.	Ortega St.	Hoyos St.
Nadine St.	Jett St.	Agave Ave.	Saguaro St.	20th Ave.	21st Ave.	



CITY OF SAN LUIS, AZ
**HUMAN RESOURCES
DEPARTMENT**
YOUR FUTURE BEGINS HERE.

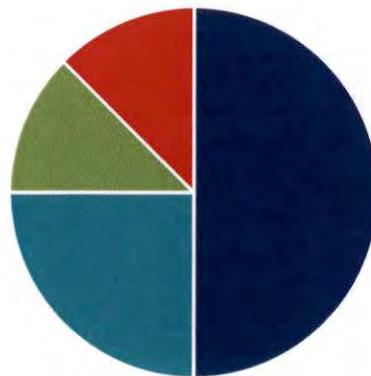
RISK MANAGEMENT OPERATIONS REPORT

NOVEMBER 2025

CITY OF SAN LUIS | 800 E Cesar Chávez Blvd. San Luis, AZ 85349 | www.sanluisaz.gov

TOTAL CLAIMS REPORTED – NOVEMBER 2025	
Injuries	4
Exposures	0
Auto Damages	2
Windshield Damages	1
Property Damages	0
Notice of Claims	1
Cyber Security Claims	0
TOTAL	8

Claims - Nov 2025



- Injuries
- Exposures
- Auto Damages
- Windshield Damages
- Property Damages
- Notice of Claims
- Cyber Security Claims

SAFETY INSPECTION/WALKTHROUGHS	
Date	Location
November 4	Auction Inspection Follow-up, Police Department
November 5	Auction Inspection follow-up, Fire Station #1
November 2025	Annual Park's & Retention Basin Inspection, A total of 35 city locations inspected.

SAFETY TALKS		
IN-PERSON		
Date	Department	Topic
November 26	Parks Grounds	Emergency Evacuation Plan
November 19	Facilities	Emergency Evacuation Plan
November 25	Wastewater	Emergency Evacuation Plan
November 25	Fleet	Emergency Evacuation Plan
November 25	Hwy Users	Emergency Evacuation Plan
November 25	Water	Emergency Evacuation Plan
November 19	Solid Waste	Emergency Evacuation Plan
ONLINE		
Nov 2025	All City Personnel	Emergency Evacuation Plan

INJURY AND ACCIDENT INVESTIGATIONS	
Date	Department
November 4	Highway Users – Laceration Penetrating Injury
November 6	Waste Water – Impact Blunt Force Injury
November 18	Police Department – Impact Blunt Force Injury
November 19	Police Department – Sprain/Strain, Lower Back Area

PROPERTY DAMAGE INVESTIGATIONS	
Date	Department
November 6	Waste Water – Front Right Bumper Damage
November 8	Fire Department – Moderate Damage to Driver's Side
November 22	Police Department-Passenger Side Fender and Headlamp Damage

TRAINING			
IN-PERSON			
Date	Department	Topic	Total # of EEs
November 4	Various Depts.	New Hire Orientation	3
ONLINE			
November	All Employees	Hazard Communications GHS	
November	All Employees	Cell Phone Use in the Workplace	

MAJOR PROJECTS	
Date	Department
November 7	<p>Senior Center Maximum Capacity Safety Orientation.</p> <p>The Safety Officer delivered a safety orientation covering the Senior Center facility's maximum occupancy limits and the need to follow recommended room capacities. Senior Center members were given a brief overview of applicable standards and regulations, as well as how compliance supports overall safety and effective emergency evacuation. No questions or concerns were raised. Risk Management and Senior Center staff reiterated their ongoing availability for support or clarification.</p>
November 18	<p>Rural Arizona Engagement (RAZE) & SLHS</p> <p>The Risk Management team provided a safety briefing during a visit from Rural Arizona Engagement (RAZE), a local high school group interested in the city's water and wastewater operations. The tour began with introductions to Public Works leadership, City Manager and a welcome message encouraging the students' continued engagement and interest in public service careers. Managers and supervisors from both plants guided the tour, explaining key processes and addressing all student questions. The visit concluded with the group expressing appreciation for the informative and valuable experience.</p>
November 3	<p>Dog Park Assessment and Recommendation</p> <p>Risk conducted a Hazard Assessment and Safety Plan for a proposed San Luis Dog Park. This assessment is essential for identifying potential risks and ensuring a safe design and operations across key safety and health areas, including facility layout, fencing, lighting, sanitation, signage, and overall visitor and staff safety.</p>
November 6	<p>Police Explorer Program Policy Draft</p> <p>Risk drafted the Police Explorer Program aligning with the Law Enforcement Exploring Program Guidelines. This program is an important initiative that promotes youth engagement, supports leadership development, and</p>

	<p>helps prepare future candidates for careers in law enforcement, strengthening both community relations and long-term workforce development. It emphasizes essential safety practices and protocols, ensuring participants gain a strong foundation in safe, responsible, and community focused policing.</p>
November 10	<p>Safety Assessment and PPE Recommendation on the Use of Handheld Work Tools – Utilities Meter Reader Technicians The Risk Division conducted a safety assessment and PPE recommendation on the use of handheld work Kobalt handheld drill as requested by the Billing & Collections Manager.</p>
November 17	<p>Asbestos Results Review and Evaluation – Arnold Cordova Center. Risk assisted the Facilities team in reviewing the findings of the Nicklaus Engineering Asbestos and Lead Assessment. Based on the results, we provided a safety plan review and recommendations. Additional assessment will be completed once the pending test results are received and evaluated.</p>

NEW HIRE SAFETY ORIENTATIONS



RURAL ARIZONA ENGAGEMENT (RAZE) & SLHS - WATER AND WASTEWATER FACILITY TOUR



SENIOR CENTER BUILDING CAPACITY SAFETY ORIENTATION



DEPARTMENT MONTHLY SAFETY TALK



NOVEMBER SAFETY TALK – EMERGENCY EVACUATION PLAN



EMERGENCY EVACUATION PLAN

1 KNOW THE EVACUATION PLAN
Take a moment to familiarize yourself with the designated evacuation routes, exits, and assembly points.



2 EVACUATION PROCEDURES
Evacuate calmly, assist others, and do not re-enter the building.



3 IMPORTANT SAFETY TIPS
Follow directions, keep exits clear, and know where safety equipment is located.



4 PRIORITY ATTENTION
Assist individuals with disabilities first and proceed safely to the designated assembly area.



5 EVACUATION DRILLS
Participate in drills and give feedback to improve evacuation procedures.





San Luis Municipal Court

November 2025 Monthly Update

Events:

- SLMC staff attended the City Thanksgiving Luncheon

Court Security Count:

- 1,167 patrons visited the courthouse
- 15 law enforcement checked in
- 16 events where contraband was located

Meetings:

- Attended City Leadership Meetings
- Court Administrator attended monthly state Limited Jurisdiction Court Administrator meeting
- Met with San Luis City Prosecutor and Indigent Defense Counsel concerning updating the court calendar to provide more effective case management
- Quarterly Criminal Justice Coordination Meeting

Revenue:

Summary Allocation by Agency Report

SAN LUIS MUNICIPAL

Criteria :

From Date : 11/1/2025

To Date : 12/1/2025

Agency Code	Agency Name	GL Account Num	GL Account Name	Receipt Amount	Dishonored Amount	Adjusted Amount	Bond Forfeiture Amount	Net Amount	EXT. C
Agency Name : Agency Not Assigned									
			Sub Total:	\$9357.44		(\$5404.77)	\$4.00	\$3956.67	
Agency Name : CITY OF SAN LUIS ACCOUNTS PAYABLE									
			Sub Total:	\$99.66		\$1175.14	\$1.00	\$1275.80	
Agency Name : CITY OF SAN LUIS FINANCE DEPT									
			Sub Total:	\$15636.00		\$2250.41	\$550.00	\$18436.41	
Agency Name : SPECIAL REVENUE COURT FUND									
			Sub Total:	\$10315.93		\$1005.43	\$55.00	\$11376.36	
Agency Name : STATE OF ARIZONA TREASURER									
			Sub Total:	\$23492.65		\$973.79	\$890.00	\$25356.44	
			Grand Total:	\$58901.68		\$0.00	\$1500.00	\$60401.68	

Updates:

- New Clerk II/Bailiff started
- New CTE Intern started
- Judge Figueroa's contract was renewed

